

Little Flower Union Free School District
Board of Education
Organizational Meeting & Regular Meeting
Monday July 14, 2014
LFCFS Conference Room– 4 p.m.

Walter Denzler, President
Joseph Delgado
Laurie Devore
Charles Drexel
Nancy Hancock
Grace LoGrande
Sandra Townsend

MEMBERS PRESENT

Monroe Hale
Richard Morgan

MEMBERS ABSENT

Cynthia Stachowski, Superintendent
Lisa Boerum, Asst. Superintendent
Ann Romeo, Asst. Superintendent for Business
William Glasshagel, Director Pupil Personnel
Kathleen Nolan, District Clerk

ALSO PRESENT

1. Kathleen Nolan called the meeting to order at 4:09 p.m. and led the pledge of allegiance.
2. District Clerk K. Nolan administered the Oath to reappointed board member Charles Drexel.

CALL TO ORDER/
PLEDGE:

- 3.1 S. Townsend moved, C. Drexel seconded nomination of Walter Denzler for Board President.

ELECTION OF
OFFICERS

S. Townsend moved, C. Drexel seconded nominations to be closed, carried 7-0. S. Townsend moved, C. Drexel seconded 1 vote to be cast,

Walter Denzler elected Board President.

- 3.2 S. Townsend moved, J. Delgado seconded nomination of Charles Drexel for Vice President.

S. Townsend moved, J. Delgado seconded nominations to be closed, carried 7-0. S. Townsend moved, J. Delgado seconded 1 vote to be cast.

Charles Drexel elected Vice President

- 3.3 Oaths of Office administered to President and Vice-President by District Clerk Nolan.

4. G. LoGrande moved, L.Devore seconded, carried 7-0 to appoint the following officers for 2014-2015.

APPOINTMENT OF
OFFICERS

- 4.1 Kathleen Nolan, District Clerk
- 4.2 Pam Harroun, District Treasurer
- 4.3 Ann O. Romeo, Deputy Treasurer
- 4.4 Oath of Office administered to District Clerk and Deputy Treasurer.
District Clerk administer oath to District Treasurer in office.

5. G. LoGrande moved, L.Devore seconded, carried 7-0 to approve the following other appointments for 2014-2015: OTHER
APPOINTMENTS

- 5.1 School Attorney
 - Labor Relations: Kevin A. Seaman, Esq.
 - General Council: Frazer & Feldman, LLP
 - SCDSS Litigation: Devitt, Spellman Barrett LLP
 - Bond Counsel: Hiscock & Barclay LLP
- 5.2 Attendance Officer: Ann Riccio
- 5.3 Independent Auditor: Albrecht, Vigiano, Zurek & Co, PC
- 5.4 Claims Auditor: Cerini & Associates, LLP
- 5.5 Records Access Officer: Kathleen Nolan
- 5.6 Asbestos (LEA) Designee: Scott Lambeck
- 5.7 Purchasing Agent: Lisa Boerum
- 5.8 504 Compliance Officer: William Glasshagel
- 5.9 Title IX Officers: Claudia Ruggiere
Roger Foster
- 5.10 Dignity Act Coordinator: Lisa Boerum
- 5.11 Qualified Lead Evaluator: Lisa Boerum
- 5.12 Committee on Special Education:
 - Chairperson: Robert Maire
 - Deputy Chairperson: William Glasshagel
 - Physician: Dr. Jeffrey Hammerman

- | | | | |
|------|---|--|--------------------------|
| | School Psychologist | Robert Maire | |
| | Nursing Supervisor | Michelle Segretto | |
| | Speech Therapist | Maureen Ehrhardt | |
| | Parent Member | Pending | |
| | Guidance Counselor | Claudia Ruggiere | |
| | School Social Worker | Roger Foster | |
| 5.13 | E-Rate Consultant | Intergra Inc. | |
| 5.14 | 403(b) Third Party Administrator | The Omni Group | |
| 5.15 | Financial Advisor | Munistat Services Inc. | |
| 6. | G. LoGrande moved, L.Devore seconded, carried 7-0 to approve the following designations for 2014-15. | | DESIGNATIONS |
| 6.1 | Official Bank Depository: | Suffolk County National Bank | |
| 6.2 | Regular Meeting:
Education Law 1708 | Fourth Monday of each month | |
| 6.3 | Official Newspapers:
Education Law 2004 | The News Review and
North Shore Sun | |
| 7. | G. LoGrande moved, L.Devore seconded, carried 7-0 to approve the following authorizations for 2014-15. | | AUTHORIZATIONS |
| 7.1 | Superintendent to Certify Payrolls. | | |
| 7.2 | Superintendent to Authorize Conference, Convention, and Workshop Attendance. | | |
| 7.3 | District Treasurer to Establish \$100.00 Petty Cash Fund. | | |
| 7.4 | Treasurer, Superintendent, and Assistant Superintendent for Business designated as District Check Signers. | | |
| 7.5 | Superintendent to Approve Budget Transfers in the amount not to exceed \$5,000. | | |
| 7.6 | Superintendent to apply for Grants in Aid (Federal and State). | | |
| 8. | G. LoGrande moved, L.Devore seconded, carried 7-0 to Bond the District Treasurer and the Deputy Treasurer in the amount of \$500,000 for 2014-15. | | OFFICIAL
UNDERTAKINGS |
| 9. | G. LoGrande moved, L.Devore seconded, carried 7-0 to approve the following items for 2014-15. | | OTHER |

- 9.1 Re-adopt all previously approved policies and code of ethics in effect during previous year
- 9.2 Establish the mileage rate according to the Federal set rate for 2014-15.
- 9.3 Approve the Health Insurance Buyout waiver of family policy at \$4700 and individual policy at \$2350 for 2014-15.
- 9.4 Approve the Summer School Rates.

<u>Position</u>	<u>Hourly Rate</u>
School Psychologist	\$30.00
School Social Worker	\$30.00
Guidance Councilor	\$30.00
Speech Teacher	\$30.00
Certified Teacher	\$30.00
Substitute Teacher	\$25.00
Teaching Assistants	\$15.00
Teacher Aide or 1:1 Aide	\$12.00
Hall Monitor	\$12.00
Behavioral Support Staff	\$20.00
Behavioral Support Team Leader	\$25.00
Security Staff	\$19.00

- 9.5 Approve the Substitute Teachers Rate at \$130.00 per day and Substitute Teaching Assistant, Security/ Behavior Support Staff and Teacher Aide rate at \$13.00 per hour, for 2014-15.
- 9.6 Approve the following Stipends for 2014-15:

Student Resource Coordinator	\$3,000
VADIR Coordinator	\$3,000
CSE Chairperson	\$3,500

THIS CONCLUDES THE BUSINESS OF THE ORGANIZATIONAL MEETING AND COMMENCES THE BUSINESS OF THE REGULAR JULY MEETING

1. President Denzler welcomed all and handed meeting over to Superintendent Stachowski BOARD PRESIDENTS REPORT
2. Superintendent Stachowski reported on the following: SUPERINTENDENTS REPORT
 - Sanctuary Model – Participation and training discussed. Recommendations made.
 - Graduation overview

- Technology Plan
- New Employee – Ed Mealing 1:1 Aide
- Rate Methodology
- Policy Board – Date for Sep/Aug meeting

3. J. Delgado moved, Nancy Hancock seconded, carried 7-0 to approve the consent agenda CONSENT AGENDA
- 3.1 J. Delgado moved, Nancy Hancock seconded, carried 7-0 to approve minutes of the Regular Meeting of Monday June 13, 2014. Minutes
- 3.2 FINANCIAL MATTERS
- a. J. Delgado moved, Nancy Hancock seconded, carried 7-0 to approve the Treasurer’s Report for the month of June 2014. Treasurer’s Report
- (Other Financial Reports not available at this time, pending year-end closing)
- b. J. Delgado moved, Nancy Hancock seconded, carried 7-0 to approve the Budget Transfers for: Budget Transfers

LITTLE FLOWER UFSD			
BUDGET TRANSFER SCHEDULE - GF TRANSFERS 2013-14			
ACCOUNT	DESCRIPTION	TRANSFER OUT	TRANSFER IN
A1240.40	CONTRACTUAL EXPENDITURES	156.00	
A1010.40	CONTRACTUAL EXPENDITURES		156.00
A1040.40	CONTRACTUAL EXPENDITURES	8.00	
A1040.45	MATERIALS & SUPPLIES		8.00
A1620.43	FUEL OIL EXPENDITURES	796.00	
A1620.42	ELECTRICAL EXPENDITURES		796.00
A2330.49	BOCES - HOSPITAL INSTRUCTION	131.00	
A2010.49	BOCES - CURRICULUM DEVEL		131.00
A9050.80	UNEMPLOYMENT INSURANCE	4,000.00	
A9010.80	STATE RETIREMENT		4,000.00
A9040.80	WORKERS' COMPENSATION	5,000.00	
A9020.80	TEACHERS' RETIREMENT		5,000.00
A9040.80	WORKERS' COMPENSATION	3,937.00	
A9030.80	SOCIAL SECURITY		3,937.00
	TOTAL TRANSFER 6/30/14	14,028.00	14,028.00
	NET TRANSFER		0.00

LITTLE FLOWER UFSD			
BUDGET TRANSFER SCHEDULE - FEDERAL TRANSFERS 2013-14			
ACCOUNT	DESCRIPTION	TRANSFER OUT	TRANSFER IN
F2310.40	PURCHASED SERVICES - SEC 611	0.38	
F2310.46	TRAVEL EXPENSES - SEC 611		0.38
F2310.49	BOCES SERVICES - SEC 611	1.14	
F2310.45	SUPPLIES & MATERIALS - SEC 611		1.14
	TOTAL TRANSFER 6/30/14	1.52	1.52
	NET TRANSFER		0.00

- 3.3 J. Delgado moved, Nancy Hancock seconded, carried 7-0 to accept the recommendations of the committee. CSE
Recommendations
- 3.4 J. Delgado moved, Nancy Hancock seconded, carried 7-0 to approve the following personnel items: PERSONNEL
- a. Steven Murphy, Teaching Assistant, resignation effective June 28, 2014, for personal reasons. Employees Leaving
District – F/T Permanent
 - b. Richard Rogers, 1:1 Individual Aide, resignation effective June 28, 2014, for personal reasons. Employees Leaving
District – P/T Temporary
 - c. Speech – hourly at \$30/hr (2 days per week)
Maureen Ehrhardt Employees Entering
District - P/T Temporary
 - d. Guidance – hourly at \$30/hr (1 week)
Claudia Ruggiere
 - e. Social Worker – hourly at \$30/hr
Roger Foster
Jonathan Marrero
 - f. School Psychologist – hourly at \$30/hr (5 days)
Robert Maire
 - g. Teacher – hourly at \$30/hr
Denise Allen Karen Hagerman
Marie Caporusso Tara Jones

Robert Casazza
Sean Colfer
Scott Conlon
Lindsay Ekizian

Jacqueline Myers
Janet Slote (3 Wk)
Patricia Scollo (3 Wk)
Stefan Zawolik

h. Teacher – hourly at \$25/hr

Josie Bailey
Omar Corridon

i. Teaching Assistant – hourly at \$15/hr

Christina Alfisi
Morgan Burk
Shadiyah Clark-Miles
Kenneth D'Alessio
Elizabeth Glasshagel
Kristen Kestel

Debra Saunders-Wilson
Patricia Scollo (3 Wk)
Michelle Smith
Anthony Walsh
Tammy White
Danielle Williams

j. Teacher Aides – hourly at \$12.00/hr

La'Verne Brown
Tobias Brown
Christina Del Giudice
Brice Giles
Wendi Hefner
Loretta James-McGaughey
Allyson Kaleita
Steve Murphy
Danielle Peritore

Jacqueline Salvesen
Bryton Saunders
Steven Slote
Rebecca Smith
Marlon Thompson
Cheryl Williams
Barbara Wright
Anthony Reese
Ed Mealing, effective 7/15/14

k. Behavioral Support Leader – hourly at \$25/hr

James Mercurio

l. Behavioral Support – hourly at \$20/hr

Dylan Daniels
Kevin Pertillar

m. Security – hourly at \$19.00/hr

Sharon Coffey
Eric Williams
Shamar Womack

NEW BUSINESS

- 4.1 C. Drexel moved, S. Townsend seconded, carried 7-0 to approve the 2014-15 Board Meeting Calendar. Board Calendar
- 4.2 J. Delgado moved, S. Townsend seconded, carried 7-0 to approve the surplus of computer equipment and arrange for its disposal. Surplus Computer Equipment
- 4.3 J. Delgado moved, Nancy Hancock seconded, carried 7-0 to adopt the Sanctuary Model. Sanctuary Model
- 4.4 S. Townsend moved, C. Drexel seconded, carried 6-0-1 abstention to approve monthly payments of rent to LFCFS in the amount of \$1,647.37 starting 7/01/14 for repayment of the costs of the School Lobby Renovation. This amount is to be incorporated into a lease Document to be implemented during the current school year.

4:33 pm G. LoGrande moved, J. Delgado seconded, carried 7-0 to enter Executive Session to discuss personnel matters EXECUTIVE SESSION

5:20 pm N. Hancock moved, S. Townsend seconded, carried 7-0 to leave Executive Session.

5. C. Drexel moved, J. Delgado seconded, carried 7-0 to ratify the Memorandum of Agreement dated June 27, 2014 between the Little Flower UFSD and the Little Flower Teachers' Association pending review by Kevin Seaman. NEGOTIATIONS LFTA Agreement

6. At 5:25 pm J. Delgado moved, S. Townsend seconded carried 7-0 to adjourn. Adjournment

Respectfully submitted,

Kathleen A. Nolan
District Clerk

Approved: _____