

Little Flower Union Free School District
Board of Education Regular Meeting
June 17, 2019
Library – 4:00 p.m.

Walter Denzler, President
Charles Drexel, Vice-President
Corinne Hammons
Nancy Hancock
Grace LoGrande
Bridgette Waite

MEMBERS PRESENT

Gary Bixhorn
Joseph Delgado
Raymond Fell

MEMBERS ABSENT

Harold J. Dean, Superintendent
Ann O. Romeo, Assistant Superintendent for Business
Kathleen Nolan, District Clerk
Marilyn Adsitt, Board Appointee

ALSO PRESENT

1. President Denzler called the meeting to order at 4:10 p.m. Superintendent Dean led with the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

2. President Denzler welcomed all:

BOARD PRESIDENT'S
REPORT

- **Agency Board Appointment** - Congratulations to Marilyn Adsitt for her appointment to the board and Corinne Hammons for her reappointment.

3. 4:12 p.m. G. LoGrande moved, N. Hancock seconded, carried 6-0 to enter executive session to discuss legal and personnel matters.

EXECUTIVE
SESSION

A. Romeo and K. Nolan left meeting

4:45 p.m. C. Drexel moved, G. LoGrande seconded, carried 6-0 to end executive session.

4. President Denzler, expressed best wishes and gratitude to retiring member, Gary Bixhorn for his years of dedicated service to the board.

BOARD PRESIDENT'S
REPORT (cont.)

- **Audit Committee** – Audit Committee Chairman, Charles Drexel briefed the board regarding progress of the annual audit. The audit is expected to be completed by October, at which time it will be signed off on and submitted to the State.

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| 5. | Superintendent Dean reported on the following items: | SUPERINTENDENT'S
REPORT |
| | <ul style="list-style-type: none">• District News - Several student events were held this month including Talent Show and Agency Spring Formal (prom). All participants had a wonderful time. Students looked their finest and danced the night away. The district would like to reinstate the practice of recognizing a valedictorian . We will discuss criteria and upon approval have a guideline in place for the 2019-20 school year. NYSIF Inspection found the reduction in claims has improved our rating resulting in a lowered surcharge.• Proposed 19-20 Budget - Detailed view of proposed budget for the 2019-2020 school year.• Coalition of Special Acts Update – Proposed changes to Special Act Legislation which would allow districts to maintain a reserve fund balance.• Capital Project Spend-down - Windows have been repaired, all are in working order.• Board Member Opportunities - All members are invited to attend the NYSSBA Reception at East Winds on June 27th. New members are invited to attend the SCOPE dinner, August 8th. Presented W. Denzler with the NYSSBA Lifetime Achievement Award. | |
| 6. | none at this time | PRINCIPAL'S
REPORT |
| 7. | none at this time | DIRECTOR
CURRICULUM/DATA/
TECHNOLOGY |
| 8. | G. LoGrande moved, N. Hancock seconded, carried 6-0 to approve the consent agenda | CONSENT AGENDA |
| 9.1 | G. LoGrande moved, N. Hancock seconded, carried 6-0 to approve minutes of the Regular Meeting of Monday May 20, 2019. | Minutes |

- 9.2 Financials
- b.1 G. LoGrande moved, N. Hancock seconded, carried 6-0 to accept the Treasurer's Report for the month, of May 2019. Treasurer's Report
- b.2 The Board President acknowledged receipt of the schedule of bills for the month of:
May 2019: WN-42, WN-43, WN-44, & WN-45 Schedule of Bills
- b.3 The Board President acknowledged receipt of the Budget Status Report for the month of May 2019. Budget Status Report
- b.4 The Board President acknowledged receipt of the Accounts Receivable Report for the month as of 05/31/19. Accounts Receivable
- b.5 G. LoGrande moved, N. Hancock seconded, carried 6-0 to accept the Claims Audit Report for the month of May 2019. Claims Audit Report
- b.6 The Board President acknowledged receipt of the Enrollment Projection for May 2019. Enrollment Projection
- b.7 The Board President acknowledged receipt of the Monthly Board Financial Report for the month of May 2019. Monthly Board Financial Report
- b.8 G. LoGrande moved, N. Hancock seconded, carried 6-0 to approve the following transfers: Budget Transfers

06/17/19

LITTLE FLOWER UFSD

APPROVED BUDGET TRANSFER SCHEDULE - GF TRANSFERS 2018-19

GENERAL SUPPORT

ACCOUNT	DESCRIPTION	TRANSFER IN	TRANSFER OUT
A1040.16	DISTRICT CLERK SALARIES	40.00	
A1240.16	SUPT SECRETARY SALARIES		3,990.00
A1310.16	BUSINESS STAFF SALARIES	860.00	
A1620.16	SECURITY STAFF SALARIES	1,425.00	
A1621.16	MAINT/CUSTODIAL SALARIES	1,030.00	
A2020.16	BLDG OFFICE STAFF SALARIES	635.00	
A1310.15	BUSN OFFICIAL INSTR SALARIES	2,400.00	

A2020.15	BLDG PRINCIPAL INSTR SALARIES	5,513.00	
A2250.16	1:1 AIDE SALARIES		57,000.00
A2830.15	CURR/DATA/TECH INSTR SALARIES	1,900.00	
A9040.80	WORKERS COMPENSATION		20,000.00
A9045.80	LIFE INSURANCE		1,813.00
A9050.80	UNEMPLOYMENT INSURANCE		4,000.00
A9060.80	HEALTH INSURANCE (NYSHIP)		55,000.00
A9060.81	DENTAL/VISION INSURANCE		2,000.00
A9060.82	EMPLOYEES HEALTH INS BUYOUT		5,000.00
A9089.80	OTHER-SICK/PERS/VAC LEAVE BUYOUT	135,000.00	
A1310.40	BUSN/DISTRICT CONTRACTUAL		900.00
A1310.45	BUSN/DISTR-MATERIALS & SUPPLIES	900.00	
A1420.40	LEGAL SERVICES - CONTRACTUAL	10,000.00	
A1620.40	O&M - CONTRACTUAL		10,000.00
A1620.403	O&M - CLEANING SERVICES		2,067.00
A1620.43	O&M - FUEL OIL EXPENDITURES		9,000.00
A1620.45	O&M - MATERIALS & SUPPLIES	9,000.00	
A1680.49	BOCES - CENTRAL DATA PROCESSING	2,067.00	
A2110.4501	SUPPLIES - GENERAL SCHOOL	5,000.00	
A2110.4502	SUPPLIES - COPY & PRINT	5,000.00	
A2110.4510	SUPPLIES - CASAZZA,S/ CLASSRM		1,000.00
A2110.4512	SUPPLIES - CASAZZA,R/ CLASSRM		1,000.00
A2110.4518	SUPPLIES - HUSE/ CLASSRM		1,000.00
A2110.4519	SUPPLIES - MALLON/ CLASSRM		1,000.00
A2110.4520	SUPPLIES - EVOLA/ CLASSRM		1,000.00
A2110.4531	SUPPLIES - GENNA/ BUSINESS ED		1,000.00
A2110.4534	SUPPLIES - SAMUELSON/ MUSIC		1,000.00
A2110.4535	SUPPLIES - KENDALL/ PHYS ED/HEALTH		1,500.00
A2110.4541	SUPPLIES - RELATED SERVICES		1,500.00
A2330.40	HOSP INSTR / OT / PT - CONTRACTUAL	3,000.00	
A2330.49	BOCES - HOSP/VISION INSTRUCTION		3,000.00
A9010.80	EMPL STATE RETIREMENT		7,000.00
A9020.80	TEACHER RETIREMENT	7,000.00	
A9055.80	LT DISABILITY INSURANCE		80.00
A9770.70	REVENUE ANTICIPATION NOTE/ INTEREST	80.00	
TOTAL TRANSFER		190,850.00	190,850.00
NET TRANSFER			0.00

9.3 G. LoGrande moved, N. Hancock seconded, carried 6-0 to accept the following recommendations of the committee:

CSE
Recommendations

#10274 #10258 #10268
#10255 #10271 #10275

9.4 G. LoGrande moved, N. Hancock seconded, carried 6-0 to approve the following personnel items: PERSONNEL

- a. Abolish the 12 month position of Director of Curriculum/Data Technology effective June 30, 2019. Staffing Positions

Create a new 12 month position, Assistant Principal/Coordinator for Special Education, effective July 1, 2019.

Create a new 12 month part-time position, Network and Systems Specialist II, effective, July 1, 2019.

- b. Accept the retirement of William J. Glasshagel, School Principal, effective July 1, 2019. Employees Leaving District F/T Permanent

- c. Appoint Robert J. Scappatore, School Principal, probationary appointment, July 1, 2019 to June 30, 2021, at the annual salary of \$150,000. Employees Entering District F/T Permanent

- d. Teacher Aides - hourly at \$15.00/hr Samantha Daly Employees Entering District P/T Temporary

- e. Ratify the Memorandum of Agreement dated June 17, 2019 between the Little Flower UFSD and the Little Flower Teacher's Association. Employment Terms

Approve the Amended Salary Terms for 2018-19, and Proposed Salary Terms for 2019-20 dated June 17, 2019, between the Little Flower UFSD and all Non-Unit Contract Staff.

Approve the Amendment of Employment Terms for 2018-19 between the Little Flower UFSD and School Principal William J. Glasshagel.

Approve the Amendment of Employment Terms for 2018-19 between the Little Flower UFSD and Assistant Superintendent for Business Ann O. Romeo.

Approve the Amendment of Employment Terms for 2018-19 between the Little Flower UFSD and Director of Curriculum/Data/Technology Robert J. Scappatore.

Approve the Amendment Agreement for 2019-20 between the Little Flower UFSD and Superintendent Harold J. Dean.

10. NEW BUSINESS

- 10.1 B. Waite moved, G. LoGrande seconded, carried 6-0 to set the Organizational Meeting date for the Organizational Meeting for Tuesday, July 9, 2019 at 4 p.m.
- 10.2 N. Hancock moved, C. Drexel seconded, carried 6-0 to 2019-20 Budget adopt the proposed 2019-20 Budget in the amount of \$8,075,800.
- 10.3 G. LoGrande moved, C. Drexel seconded, carried 6-0 to Consultant Services approve the Consultant Services Agreement between the Little Flower UFSD and William J. Glasshagel, effective July 1, 2019 to August 31, 2020.

11. BOARD POLICIES

- 11.1 N. Hancock moved, C. Drexel seconded, carried 6-0 to Board Policies - approve the following written policy for a "second reading": Second Reading

#5681 School Safety Plans

12. All members congratulated W. Denzler on receiving the NSSBA Lifetime Achievement Award.
Welcome from all to newest member Marilyn.

13. At 5:24 p.m., C. Drexel moved, N. Hancock seconded, ADJOURNMENT carried 6-0 to adjourn.

Respectfully submitted,



Kathleen A. Nolan
District Clerk

Approved: July 9, 2019