

Little Flower Union Free School District  
Board of Education  
Organizational Meeting & Regular Meeting  
Monday July 8, 2024  
Library– 4 p.m.

Joseph Delgado, President  
Corinne Hammons, Vice President  
Marilyn Adsitt  
Frank Caliguiri  
Laura Cangemi  
Nancy Hancock  
Bridgette Waite

MEMBERS PRESENT

Marie Davis  
Steve Gellar

MEMBERS ABSENT

Harold Dean, Superintendent  
Kathleen Nolan, School Business Assistant/ District Treasurer  
Ashley Harlin, District Clerk

ALSO PRESENT

1. 4:04 p.m. meeting called to order and Superintendent Dean led the pledge of allegiance.

CALL TO ORDER/  
PLEDGE:

- 2.1 District Clerk administered Oath of Office to reappointed board members Marilyn Adsitt and Corrine Hammons.

NEW BOARD  
MEMBERS

- 3.1 M. Adsitt moved, C. Hammons seconded nomination of Joseph Delgado for Board President.

ELECTION OF  
OFFICERS

M. Adsitt moved, C. Hammons seconded nominations to be closed, carried 6-0, 1 vote cast, Joseph Delgado elected Board President.

- 3.2 Oath of Office administered to President by District Clerk A. Harlin.

- 3.3 J. Delgado moved, M. Adsitt seconded nomination of Corrine Hammons for Vice President.

J. Delgado moved, M. Adsitt seconded nominations to be closed, carried 6-0, 1 vote cast.

Corrine Hammons elected Vice President

- 3.4 Oath of Office administered to Vice-President by President J. Delgado.

APPOINTMENT OF  
OFFICERS

4. C. Hammons moved, F. Caliguirri seconded, carried 7-0 to appoint the following officers for 2024-2025.

4.1 Harold Dean, Superintendent

4.2 Ashley Harlin, District Clerk

4.3 Kathleen Nolan, District Treasurer

4.4 Michael Gordon, Deputy Treasurer

4.5 Oaths of Office administered to Superintendent and District Clerk and District Treasurer. Deputy Treasurer to be sworn in District Office.

OTHER  
APPOINTMENTS

5. M. Adsitt moved, S. Gellar seconded, carried 7-0 to approve the following other appointments for 2024-25:

5.1 School Attorney

Labor & General Counsel:  
Bond Counsel:  
Capital Project:

Guercio & Guercio, LLP  
Whiteman, Osterman & Hanna LLP  
Whiteman, Osterman & Hanna LLP

5.2 Attendance Officer:

Ashley Harlin

5.3 Independent Auditor:

Cullen & Danowski, LLP

5.4 Claims Auditor:

Cerini & Associates, LLP

5.5 General Accounting:

PKF O'Connor Davies

5.6 School Physician:

TBD

5.7 Records Access Officer:

Ashley Harlin

5.8 Asbestos (LEA) Designee:

Richard Scappatore

5.9 Purchasing Agent:

Harold Dean

5.10 504 Compliance Officer:

Robert Scappatore

5.11 Title IX Officers:

Michael Gordon  
Lisa Greco  
Roger Foster

- 5.12 Dignity Act Coordinator: Robert Scappatore
- 5.13 Qualified Lead Evaluator  
Robert Scappatore  
Michael Gordon
- 5.14 Committee on Special Education:
  - Chairperson Michael Gordon
  - Chairperson (no stipend) Robert Scappatore
  - Physician Dr. Jeffrey Hammerman
  - School Psychologist Jessica Schmalfluss
  - Nursing Supervisor Adeline Ruiz
  - Parent Member Pending
  - School Social Worker Roger Foster
- 5.15 E-Rate Consultant: E-Rate Central
- 5.16 403(b) Third Party Administrator: The Omni Group
- 5.17 Workers Compensation:  
Consultant: USI Insurance Services
- 5.18 Municipal Fiscal  
Advisory Service: Munistat Service Inc.

6. F. Caliguiri moved, B. Waite seconded, carried 7-0 to approve the following designations for 2024-25. DESIGNATIONS

- 6.1 Official Bank Depository: M&T Bank  
Key Bank
- 6.2 Regular Meeting:  
Education Law 1708 Fourth Monday of each month
- 6.3 Official Newspaper:  
Education Law 2004 Riverhead News-Review

7. N. Hancock moved, M. Adsitt seconded, carried 7-0 to approve the following authorizations for 2024-25. AUTHORIZATIONS

- 7.1 Superintendent to Certify Payrolls.

- 7.2 Superintendent to Authorize Conference, Convention, and Workshop Attendance.
- 7.3 Treasurer, Superintendent, and School Business Assistant designated as District Check Signers.
- 7.4 Superintendent to Approve Budget Transfers in the amount not to exceed \$5,000.
- 7.5 Superintendent to apply for Grants in Aid (Federal and State).

OFFICIAL  
UNDERTAKINGS

- 8. C. Hammons moved, F. Caliguirri seconded, carried 7-0 to Bond the District Treasurer and the Deputy Treasurer in the amount of \$500,000 for 2024-25.

OTHER

- 9. L. Cangemi moved, M. Adsitt seconded, carried 7-0 to to approve the following items for 2024-25.
  - 9.1 Re-adopt all previously approved policies and code of ethics in effect during previous year
  - 9.2 Establish the mileage rate according to the Federal set rate for 2024-25.
  - 9.3 Approve the Health Insurance Buyout waiver of family policy at \$4,700 and individual policy at \$2,350 for 2024-25.
  - 9.4 Approve the Summer School Rates for 2024:

<u>Position</u>	<u>Hourly Rate</u>
School Psychologist	\$39.80
School Social Worker	\$39.80
School Counselor	\$39.80
Reading Specialist	\$39.80
Speech Teacher	\$39.80
Certified Teacher	\$39.80
Administrative Assistant	\$33.40
Substitute Teacher (Uncertified)	\$33.40
Teaching Assistants	\$20.70
Teacher Aide or 1:1 Aide	\$17.25
Behavior Support Staff	\$27.00
Behavior Support Team Leader	\$33.30
Security Staff	\$27.00

9.5 Approve the School Year Substitute Rates for 2024-25

<u>Position</u>	<u>Rate</u>
Certificated Teacher, Related Service Staff	\$160.00 /day
Certificated Teacher, Related Service Staff	\$140.00/day
Teaching Assistant, Security/Behavior Support, Custodian	\$18.00 /hr
Individual Aide	\$18.00 /hr
Individual Aide (after 5 years of service)	\$18.50 /hr
Individual Aide (after 10 years of service)	\$19.00 /hr

9.6 Approve the following Stipends for 2024-25:

Student Resource Coordinator	\$3,000
SSEC (VADIR) Coordinator	\$3,000
CSE Chairperson	\$3,500
District Data Coordinator	\$3,000
Testing Coordinator	\$2,000
IT Property Manager	\$2,500
Media Manager	\$2,163

10. L. Cangemi moved, M. Adsitt seconded, carried 7-0 to accept the 2024-25 Grants in Aid (Federal and State) as follows:

ESSA Title I-1	\$51,740	Sept 1 – Aug 31
ESSA Title I-D	TBA	Sept 1 – Aug 31
ESSA Title II-A	TBA	Sept 1 – Aug 31
ESSA Title IV-A	TBA	Sept 1 – Aug 31
IDEA Part B 611	\$54,946	July 1 – June 30
21 CCLC	\$230, 984	July 1 – June 30

**THIS CONCLUDES THE BUSINESS OF THE ORGANIZATIONAL MEETING AND COMMENCES THE BUSINESS OF THE REGULAR JULY MEETING.**

1. President Delgado welcomed all. Expressed his regret having to miss this year's Graduation ceremony. Spoke on BOE scholarship. BOARD PRESIDENTS REPORT
2. Superintendent Dean reported on the following: SUPERINTENDENTS REPORT
  - **District Updates**– BOE scholarship for Valedictorians; can reach out to RTC and community members for criteria etc. Reminder to register for Annual SCOPE business meeting August 13, 2024. Draft District Safety Plan for action. SCSSA- Executive Board meeting July 23, 2024. LISEA- Presentation on mindfulness July 11, 2024.
  - **Statewide Updates** –NYSED- Greenburgh North Castle was granted legislative approval to partner with a different agency. NYSCOSS- attending both fall and spring conference. NYSSBA- July 23 meeting-will not be able to attend.
3. Superintendent Dean presented the combined report as follows: PRINCIPAL'S & DIRECTOR'S REPORT  
Graduation was a success-we had 20 graduates and a great turn-out for them. Our FTE is 89 for ESY and as of now we will be starting in September with 93. 21<sup>st</sup> century after-school program for ESY begins on the first day of ESY with 3 clubs.
4. C. Hammons moved, B. Waite seconded, carried 7-0 to approve the consent agenda. CONSENT AGENDA
- 4.1 C. Hammons moved, B. Waite seconded, carried 7-0 to approve minutes of the Regular Meeting of June 24, 2024. Minutes
- 4.2 FINANCIAL MATTERS  
Enrollment Projection
- a. The Board President acknowledged receipt of the Enrollment projection For June 2024.  
  
(Other Financial Reports not available at this time, pending year-end closing.)
- 4.3 The Board President acknowledged receipt of the following CSE Recommendations: CSE Recommendations  
  
None at this time.

- 4.4 C. Hammons moved, B. Waite seconded, carried 7-0  
To approve the following personnel items:

PERSONNEL

- a. Appointments

Employees Entering  
District- P/T Temporary  
(2024-25 Summer  
Positions)

Speech – hourly at \$39.80/hr

Veronica Keppler (2 days per week)

School Counselor – hourly at \$39.80/hr

Dani Grafer

Social Worker – hourly at \$39.80/hr

Roger Foster

School Psychologist – hourly at \$39.80/hr

Jessica Frost

Ashley Delhaye

Teacher (Certified) – hourly at \$39.80/hr

Shari Casazza	Rachel Pacey
Robert Casazza	Dana Rundberg
Melissa Danowski	Steven Tuttle
Paul Maggio	Robert Zawolik

Teacher (Substitute) – hourly at \$33.40/hr

Josie Bailey	Margaret Jongebloed
Vito Giammarella	Michelle Smith

Teaching Assistant – hourly at \$20.70/hr

Emma Danowski	Roni Schunk
Christine Engelbert	Tabatha Smith
Carla Gitto	Nicholas Velazquez
Kristen Kestel	Tiffany Wallahora
Justin Koprowski	Barbara Wright

Alyssa Scappatore                      Zake Zosimo

Individual Aides – hourly at \$17.25/hr

Robert Aliano	Alexandra Greenidge
Emily Barlow	Caitlin Greiner
Jason Black	Alex Hernandez
Julia Bradish	Juliana Kohlus
Michael Caggiano	Meghan Metzendorf
Sam Canonica	Moishea Neails
Bobby Casazza	Amanda Pisano
Camren Casazza	Daniel Romano
Ruth Collier	Amanda Ross
Aniah Cramer	Stephen Santoro
Mya Dates	Juliana Schmalfuss
Emma D’Agostino	Andrew Stamatatos
Jaclyn Desz	Aidan Vu
Ryan Devlin	Delaney Vu
Devyn Engelbert	Todd Wilhelm
Jackie Ferguson	Patrick Wuss
Rebecca Finnigan	Sarah Zobrist
	Theresa Zecca

Behavior Support Leader – hourly at \$33.40/hr

Gregory Dates  
Kevin Pertillar

Behavior Support/ Security – hourly at \$27.00/hr

Brown, Laverne  
Coffey, Sharon  
Daniels, Dylan  
Womack, Shamar  
Wright, Kevin

- b. Authorization to pay an extra assignment stipend of \$20/hr for afterhours call-ins for Richard Scappatore to return to campus related to building & grounds emergency situations.                      Extra Assignment Stipend



- c. In cases of emergency or significant weather conditions where the Superintendent or his/her designee calls for delayed opening or early dismissal of school, staff who are employed on an hourly basis, and who report to work for the entire modified school day, shall be paid for the hours of a standard school day. Delayed Opening/  
Early Dismissal
- d. Memorandum of Agreement dated July 1, 2024 between the Little Flower UFSD and Superintendent of Schools, Harold J. Dean Ed.D Employment Terms
- Memorandum of Agreement dated July 1, 2024 between the Little Flower UFSD and School Principal, Robert J. Scappatore.
- Memorandum of Agreement dated July 1, 2024 between the Little Flower UFSD and Assistant Principal, Michael Gordon.
5. New Business
- 5.1 F. Caliguri moved, M. Adsitt seconded, carried 6-0 to approve the Little Flower Children & Family Services Contract for Services for 2024-25 in the amount of \$160,600. LFCFS Service  
Contract
- 5.2 B. Waite moved, F. Caliguri seconded, carried 7-0 to approve the Consultant Agreement with William Glasshagel for provision of intake/enrollment services, effective July 1, 2024 to June 30, 2025. Consultant Agreement  
-William Glasshagel
- 5.3 B. Waite moved, F. Caliguri seconded, carried 7-0 to approve the Consultant Agreement with Christine Evola, for the provision of reading instruction services, effective July 1, 2024 to June 30, 2025. Consultant Agreement  
- Christine Evola
- 5.4 B. Waite moved, F. Caliguri seconded, carried 7-0 to approve the draft District Safety Plan and allow for public posting and comment for no less than 30 days. District Safety Plan
- 5.5 B. Waite moved, F. Caliguri seconded, carried 7-0 to Approve the 2024-25 school district budget in the amount of \$9,799,729 to reflect an increase in tuition growth rate announced after the prior approved budget. 2024-25 Budget

6. Forum included commentary on the 23-24 Graduation ceremony Board Forum  
BOE was honored to be there to witness such a special day.  
Great turnout for the graduates. Little Flower staff doing an amazing job
7. At 5:05 p.m. F. Caliguirri moved, L. Cangemi seconded, carried Adjournment  
7-0 to adjourn.

Respectfully submitted,

Ashley Harlin  
District Clerk

Approved: \_\_\_\_\_