

Little Flower Union Free School District
Board of Education
Regular Meeting
Monday November 27, 2023
Library– 4 p.m.

Joseph Delgado, President
Corinne Hammons, Vice President
Marilyn Adsitt
Frank Caliguiri
Marie Davis
Nancy Hancock

MEMBERS PRESENT

Laura Cangemi
Frank Caliguiri
Steven Gellar

MEMBERS ABSENT

Harold Dean, Superintendent
Kathleen Nolan, School Business Assistant/ District Treasurer
Ashley Harlin, District Clerk
Justine Samuelson, LFTA Union President
Alan Yu, Cullen & Danowski, LLP.
Lisa Ciano, Cullen & Danowski, LLP.
Brian Peterson, PKFOD

ALSO PRESENT

1. 4:03 p.m. meeting called to order and Superintendent Dean led the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

2. President Delgado welcomed all and introduced Justine Samuelson who presented the Board with handmade gifts made by the art classes.

BOARD PRESIDENTS
REPORT

3. Superintendent Dean reported on the following:

SUPERINTENDENTS
REPORT

Alan Yu reviewed the financial statements and noted recommendations for the District to follow.

4:35 p.m. A. Yu,, L. Ciano, and B. Peterson left meeting.

District Updates–Required sexual harassment training for BOE through Frontline. Updates on six policies. Retired staff member addressing the change in retiree benefits. Audit presentation available to BOE for review. ARPA accounting and plans; trying to create space for small pull-out areas. Overview of ESY tuition memo for districts. Training has begun for the OMH trauma training, as well as coaching sessions for staff through Niroga Institute. Training opportunity for Agency staff as well as student ambassadors. Additional RightPath training. Advisory board for 21CCLC had their first meeting, weekend program underway with a strong response. Superintendent's conference day with well-received wellness activities. Start of ENL services at Little Flower with a push-in service from our staff.

- **Regional Updates-** SCSSA- SEL webinar providing information on food insecurity and social media and its impact on student mental health. ESBOCES- Curriculum council meeting; provided documents on potential certification changes as an initiative to aid in the staffing shortages. Energia Partnership education workshop presentation. LIEC Impact Survey.
- **Statewide Updates** – Coalition- Accountability meeting scheduled for 12/13. Justice Center and Safety Allocation; exploring advocacy as a Special Act School. NYSED- Blue Ribbon Commission Graduation recommendations to Board of Regents; more options to graduate. Aversive Intervention data with changes in regulation; reporting data differently moving forward. School district obligations for non-school instructional hours. Attended the Commissioner’s Advisory Panel for Special Education, very productive meeting. NYSCOSS-PDF of newsletter for State Aid forecast. NYSDOL- New requirement for any separation of employee, outside of retirement, that employer must provide specific language/form outlining benefits.

5. M. Gordon presented the combined report as follows: PRINCIPAL'S/
DIRECTOR'S REPORT
Exciting events for our students such as the Harvest Festival and Costume parade. The students took a trip to the Bay Street Theatre to see The Crucible for their ELA class. LIVESS classes did a pancake breakfast in their hallway. Our very own “Jitters” Coffee Shop run by the High School Business class has been doing an outstanding job, it is great work-based learning for our students.
54 new intake packets as well as 5 new students. FTE of 110 for October.

4:50 p.m M. Gordon left the meeting.

6. C. Hammons moved, N. Hancock seconded, carried 5-0 CONSENT AGENDA
to approve the consent agenda.

- 6.1 C. Hammons moved, N. Hancock seconded, carried 5-0 Minutes
to approve minutes of the Organizational and Regular Meeting of October 23, 2023.

- 6.2 FINANCIAL MATTERS

- b.1 C. Hammons moved, N. Hancock seconded, carried 5-0 to Treasurer’s Report
accept the Treasurer’s Reports for the month of July, August, September 2023.

- b.2 The Board President acknowledged receipt of the schedule of bills for the months of: Schedule of Bills
- September 2023: WN-9, WN-10, & WN-11
October 2023: WN-13, WN-14, & WN-16
- b.3 The Board President acknowledged receipt of the Budget Status Report for the month as of 10/31/23. Budget Status Report
- b.4 C. Hammons moved, N. Hancock seconded, carried 5-0 to accept the Revenue Status Report for the month of October 2023. Revenue Status Report
- b.5 C. Hammons moved, N. Hancock seconded, carried 5-0 to accept the Accounts Receivable Report for the month of October 2023. Accounts Receivable Report
- b.6 C. Hammons moved, N. Hancock seconded, carried 5-0 to accept the Claims Audit Report for the months of June and July 2023. Claims Audit Report
- b.7 C. Hammons moved, N. Hancock seconded, carried 5-0 to approve the proposed General Fund Budget Transfers as follows: Budget Transfers

LITTLE FLOWER UFSD
Budget Transfer Schedule Report For A - 2: GF BUDGET TRANSFERS OCT-23

Ref Nu	Date	Budget Transfer Description	Account	Account Description	Transfer Out	Transfer In
143	10/01/2023	contract adjustments to services				
			A 1430.49	BOCES - EMPLOYEE ASSISTANCE	2,077.00	
			A 2250.49	BOCES - SPECIAL ED CLASS		2,077.00
144	10/01/2023	reallocate funds to cover actual expenses				
			A 1310.40	BUSN/DISTRICT CONTRACTUAL		10,000.00
			A 1620.16	SECURITY STAFF SALARIES		22,307.00
			A 1620.1611	SECURITY STAFF - SUMMER	2,301.75	
			A 1620.40	O&M - CONTRACTUAL	17,500.00	
			A 1620.41	O&M SERVICES CONTRACT - LFCFS		7,500.00
			A 2110.1211	TEACHER INSTR SALARIES - SUMMER	11,561.75	
			A 2110.1611	TCHG ASST/T AIDE SALARIES - SUMMER	4,013.16	
			A 2250.1611	1:1 AIDE SALARIES - SUMMER	10,891.09	
			A 2810.15	GUIDANCE INSTR SALARIES		7,300.00
			A 2820.15	PSYCHOLOGIST INSTR SALARIES		3,500.00
			A 2820.1511	PSYCH INSTR SALARIES - SUMMER	4,339.25	
Grand Totals:					52,684.00	52,684.00
Net Amount:					0.00	0.00

Number of Budget Transfers: 2

- | | |
|--|---|
| | Enrollment Projection |
| b.8 The Board President may acknowledge receipt of Enrollment Projection for October 2023. | |
| b.9 C. Hammons moved, N. Hancock seconded, carried 5-0 to accept the Independent Audit Report for the Fiscal year ending June 30, 2023, prepared by Cullen & Danowski LLP. | Independent Audit Report |
| 6.3 The Board President acknowledged receipt of the following CSE Recommendations: | CSE Recommendations |
| #1016982 | |
| #10776 | |
| 6.4 C. Hammons moved, N. Hancock seconded, carried 5-0 to approve the following personnel items: | PERSONNEL |
| a. Monique Wilson, 1:1 Aide, employment ended effective November 9, 2023, for other employment. | Employees Leaving District PT Temporary |
| b. Rosemaire Messina, Family & Consumer Science Teacher, effective November 17, 2023. | Employees Leaving District FT Permanent |
| 7. | Board Policies |
| 7.1 N. Hancock moved, C. Hammons seconded, carried 5-0 to approve the following written policies for a “first reading” | |
| Leaves of Absence (#6550) | |
| Registration and Professional Learning (#6213) | |
| Administration of the Budget (#5140) | |
| Solicitation of Charitable Donations (#3271) | |
| Orienting and Training Board Members (#2110) | |
| Regular Board Meetings and Rules (#1510) | |

8. 5:28 p.m., N. Hancock moved, M. Davis seconded, carried 5-0 EXECUTIVE SESSION
to enter Executive Session.

5:44 p.m. C. Hammons recused herself from the meeting.

5:57 p.m. N. Hancock moved, M. Adsitt seconded, carried 4-0 to end
Executive Session.

9. Board Forum

Members discussed the beautiful gifts from the art students and the quality of projects they have been working on, happy to hear about the engagement for the weekend 21CCLC program; and thanked the administration for it's work that went into the unmodified audit report.

10. 6:00 p.m. N. Hancock moved, M. Davis seconded, carried ADJOURNMENT
4-0 to adjourn.

Respectfully submitted,

Ashley Harlin
District Clerk

Approved: _____