

Little Flower Union Free School District
Board of Education Regular Meeting
June 18, 2018
Library – 4:00 p.m.

Walter Denzler, President
Charles Drexel
Gary Bixhorn
Raymond Fell
Corinne Hammons
Nancy Hancock
Grace LoGrande
Sandra Townsend

MEMBERS
PRESENT

Joseph Delgado

MEMBERS ABSENT

Cynthia Stachowski, Superintendent
Ann Romeo, Asst. Supt. for Business
William Glasshagel, Principal
Kathleen Nolan, District Clerk
Dr. Harold J. Dean

ALSO PRESENT

1. President Denzler called the meeting to order at 4:02 p.m. and Superintendent Stachowski led the pledge.

CALL TO ORDER/
PLEDGE:

2. President Denzler welcomed all.

BOARD PRESIDENT'S
REPORT

- **Audit Committee** – Audit Committee Chairman, Charles Drexel briefed the board regarding progress of the annual audit. The audit is expected to be completed by October, at which time it will be signed off on and submitted to the State.
- **Commissioner Board Appointment** - Congratulations to Charles Drexel for his reappointment to the board.
- **Fred Langstaff** - Thank you to the board for nominating Fred Langstaff to the position of Area 12 Director for NYSSBA.

3. Superintendent Stachowski reported on the following items:

SUPERINTENDENT'S
REPORT

- **Graduation** – Graduation Ceremony will be held in Chapel, June 22nd at 1p.m. all are welcome to attend.

- **Organizational Meeting** – Organizational Meeting is required to be held before July 15th, suggest it to be held Monday, July 9th if all are in agreement.
- **SCOPE Annual Dinner** - All new board members and new Superintendent are invited to attend please email if interested.
- **Intermunicipal Agreement** - A. Romeo reported on the proposed Intermunicipal Agreement with Riverhead CSD for the purchasing of fuel for district vehicles. This is a cooperative effort which will lower the price of gasoline drastically for the district.
- **2018-19 Budget** - The 2018-19 proposed budget provides continuation of the current program and reflects the fiscal stabilization of the district.
- **Did You Know That** -
 - Thank you to all who attended the Superintendent's Retirement Celebration.

4. W. Glasshagel reported on the number of students, who will be graduating this year. While we have 9 students graduating in the traditional manor, we also have 27 additional graduates this year. These 27 students are "graduating" to a less restrictive environment, which is either returning to their home districts or transitioning to being day students. Congratulations to all for this great achievement.
- PRINCIPAL'S
REPORT
5. R. Scappatore reported on the preparations for Summer School. Staffing is continuing as we are in need of additional 1:1 Individual Aides. Depending on student requirements for science, we will determine whether we will require a Science Teacher for the summer session.
- DIRECTOR
CURRICULUM/
DATA/TECHNOLOGY
6. G. Bixhorn moved, C. Drexel seconded, carried 8-0 to approve the consent agenda.
- CONSENT AGENDA
- 6.1 G. Bixhorn moved, C. Drexel seconded, carried 8-0 to approve minutes of the Regular Meeting of Monday, May 21, 2018.
- Minutes

6.2

Financials

- b.1 G. Bixhorn moved, C. Drexel seconded, carried 8-0 to accept the Treasurer's Reports for the month of May 2018. Treasurer's Report

- b.2 The Board President acknowledged receipt of the schedule of bills for the month of May 2018:
Multi Fund: WN-42, WN-43, & WN-44 Schedule of Bills

- b.3 The Board President acknowledged receipt of the Budget Status Report for the month of May 2018. Budget Status Report

- b.4 The Board President acknowledged receipt of the Accounts Receivable Report for the month of May 2018. Accounts Receivable

- b.5 G. Bixhorn moved, C. Drexel seconded, carried 8-0 to accept the Claims Audit Report for the month of May 2018. Claims Audit Report

- b.6 The Board President acknowledged receipt of the Enrollment Projection for May 2018. Enrollment Projection

- b.7 The Board President acknowledged receipt of the Monthly Board Financial Report for the month of May 2018. Monthly Board Financial Report

b.8 G. Bixhorn moved, C. Drexel seconded, carried 8-0 to approve the following Budget Transfers:

Budget Transfers

06/18/18

LITTLE FLOWER UFSD

PROPOSED BUDGET TRANSFER SCHEDULE - GF TRANSFERS 2017-18

GENERAL SUPPORT

| ACCOUNT | DESCRIPTION | TRANSFER IN | TRANSFER OUT |
|---------------------------------|------------------------------------|-------------------|-------------------|
| A1620.16 | SECURITY/FOOD SALARIES | 2,316.00 | |
| A1621.16 | MAINT/CUSTODIAL SALARIES | 1,902.00 | |
| A2110.121 | TEACHER INSTR SALARIES - EXTRA | 398.00 | |
| A2110.14 | SUB TCHR / TCHG ASST SALARIES | 10,000.00 | |
| A2110.17 | BEHAVIOR SUPPORT SALARIES | 3,709.00 | |
| A2810.15 | GUIDANCE INSTR SALARIES | 1,782.00 | |
| A2815.15 | SPEECH INSTR SALARIES | 657.00 | |
| A2820.15 | PSYCHOLOGIST INSTR SALARIES | 3,021.00 | |
| A2825.15 | SOCIAL WKR INST SALARIES | 2,242.00 | |
| A2110.12 | TEACHER INSTR SALARIES | | 28,004.00 |
| A1040.16 | DISTRICT CLERK SALARIES | 67.00 | |
| A1240.15 | SUPERINTENDENT INSTR SALARIES | 8,720.00 | |
| A1240.16 | SUPT SECRETARY SALARIES | 1,522.00 | |
| A1310.15 | BUSINESS OFFICIAL INSTR SALARIES | 3,950.00 | |
| A1310.16 | BUSINESS STAFF SALARIES | 1,398.00 | |
| A2250.16 | 1:1 AIDE SALARIES | | 15,657.00 |
| A2020.15 | BLDG PRINCIPAL INSTR SALARIES | 3,900.00 | |
| A2020.16 | BLDG OFFICE STAFF SALARIES | 965.00 | |
| A2830.15 | CURR/DATA/TECH INSTR SALARIES | 3,380.00 | |
| A9089.80 | OTHER - SICK/PERS/VAC LEAVE BUYOUT | | 6,268.00 |
| A1310.49 | BOCES - GASB 45/ OPEB | 6,125.00 | |
| A1010.40 | BOARD - CONTRACTUAL | | 1,775.00 |
| A1310.40 | BUSN/DISTRICT CONTRACTUAL | | 3,015.00 |
| A1320.42 | CLAIMS AUDITOR - CONTRACTUAL | | 1,085.00 |
| A1325.41 | BUSINESS SERVICES - CONTRACTUAL | | 250.00 |
| A1620.40 | O&M - CONTRACTUAL | 15,000.00 | |
| A1620.402 | O&M - POSTAGE/MAILING | | 125.00 |
| A1620.403 | O&M - CLEANING SERVICES | | 2,875.00 |
| A9060.80 | HEALTH INSURANCE (NYSHIP) | | 12,000.00 |
| A1620.401 | O&M - TELEPHONE/INTERNET | 600.00 | |
| A1620.402 | O&M - POSTAGE/MAILING | | 600.00 |
| A1620.45 | O&M - MATERIALS & SUPPLIES | 7,000.00 | |
| A1620.43 | O&M - FUEL OIL EXPENDITURES | | 7,000.00 |
| A2110.40 | INSTRUCTION - CONTRACTUAL | 7,000.00 | |
| A9060.80 | HEALTH INSURANCE (NYSHIP) | | 4,000.00 |
| A9060.81 | DENTAL/VISION INSURANCE | | 3,000.00 |
| A2110.4501 | SUPPLIES - GENERAL SCHOOL | 24,400.00 | |
| A9060.80 | HEALTH INSURANCE (NYSHIP) | | 24,400.00 |
| A2330.49 | BOCES - HOSP/VISION INSTRUCTION | 5,000.00 | |
| A2330.40 | HOSP INSTR / OT / PT - CONTRACTUAL | | 5,000.00 |
| A9020.80 | TEACHER RETIREMENT | 13,000.00 | |
| A9010.80 | EMPL STATE RETIREMENT | | 13,000.00 |
| TOTAL TRANSFER - 1/22/18 | | 128,054.00 | 128,054.00 |

NET TRANSFER

0.00

- 6.3 G. Bixhorn moved, C. Drexel seconded, carried 8-0 to accept the recommendations of the committee. CSE Recommendations
- Gen ID#: 10258, 10255, 10238, 10248
- 6.4 G. Bixhorn moved, C. Drexel seconded, carried 8-0 to approve the following personnel items: PERSONNEL
- a. Patricia Cittadino, Special Education Teacher, resigned, effective August 31, 2018, to pursue other employment. Employees Leaving District - F/T Permanent
 - b. Teacher Aides – hourly at \$14.00/hr Employees Entering District – P/T Temporary
 - Deja Wilson
 - Ty-asia Hughes
7. NEW BUSINESS
- 7.1 G. LoGrande moved, R. Fell seconded, carried 8-0 to set the date for the Organizational Meeting for Monday July 9, 2017 at 4 p.m. Organizational Meeting
- 7.2 C. Hammons moved, S. Townsend seconded, carried 8-0 to adopt the proposed 2018 - 19 Budget in the amount of \$7,729,900. 2018-19 Budget
- 7.3 R. Fell moved, G. Bixhorn seconded, carried 8-0 to approve Intermunicipal Agreement with Riverhead CSD for provision of fueling LFUFSD owned vehicles. Intermunicipal Agreement
8. At 4:15 p.m., C. Drexel moved, S. Townsend seconded, carried 8-0 to recess. RECESS
- C. Drexel, H. Dean, A. Romeo, W. Glasshagel, R. Scappatore, K. Nolan left meeting.
9. At 4:31 p.m., N. Hancock moved, S. Townsend seconded, carried 7-0 to enter Executive Session to discuss legal and personnel matters. EXECUTIVE SESSION

At 5:20 p.m., G. Bixhorn moved, G. LoGrande seconded, carried 7-0 to end Executive Session

At 5:27 p.m., G. LoGrande moved, N. Hancock seconded, carried 7-0 to enter Executive Session to discuss legal and personnel matters.

K. Nolan, P. Unz, L. Hutchinson entered meeting.

At 6:30 p.m., G. Bixhorn moved, S. Townsend seconded, carried 7-0 to leave Executive Session.

10. PERSONNEL

10.1

- a. R. Fell moved, G. Bixhorn seconded, carried 7-0 to approve the following: Staffing Positions

Abolish the Business Education Teacher position, 0.8 FTE, effective September 1, 2018.

Establish one Business Education Teacher position (full time, 10 month) and reappoint Maria Genna to tenured position effective September 1, 2018.

Abolish the Guidance counselor position, 0.8 FTE, effective September 1, 2018.

Establish one Guidance Counselor position (full time, 10 month) and reappoint Claudia Ruggiere to tenured position effective September 1, 2018.

- b. Ratify the Memorandum of Agreement dated June 18, 2018 between the Little Flower UFSD and the Little Flower Teachers' Association. Employment Terms

Amended Salary Terms for 2017-18 and 2018-19 dated June 18, 2018 between the Little Flower UFSD and all Non-Contract Staff.

Amendment of Employment Terms for 2017-18, 2018-19 between the Little Flower UFSD and Assistant Superintendent for Business Ann O. Romeo, School Principal William J. Glasshagel, and Director of Curriculum/Data/Technology Robert J. Scappatore.

Amendment Agreement for 2017-18, 2018-19 between the Little Flower UFSD and Superintendent Cynthia Stachowski.

11.

S. Townsend moved, N. Hancock seconded, carried 7-0
to approve the following:

NEW BUSINESS
3020-a

WHEREAS the Superintendent of Schools has preferred charges against the employee named in Confidential Schedule “A” pursuant to Section 3020-a of the New York State Education Law; and

WHEREAS, the Board of Education has determined, by a vote of a majority of all the members of the Board, that probable cause exists for the charges preferred against said employee by the Superintendent of Schools;

BE IT RESOLVED, that should the employee named in Confidential Schedule “A” either waive his or her right to a hearing, or be found guilty of the charge(s) after a hearing conducted pursuant to Section 3020-a of the New York State Education Law, the Board of Education shall seek his or her termination from service in the Little Flower Union Free School District

12. At 6:34 p.m., C. Hammons moved, S. Townsend seconded,
carried 7-0 to adjourn.

ADJOURNMENT

Respectfully submitted,

Kathleen A. Nolan
District Clerk

Approved: _____