

Little Flower Union Free School District
Board of Education Regular Meeting
December 17, 2018
Library – 4:00 p.m.

Walter Denzler, President
Charles Drexel, Vice-President
Joseph Delgado
Corinne Hammons
Nancy Hancock
Sandra Townsend

MEMBERS PRESENT

Gary Bixhorn
Raymond Fell
Grace LoGrande

MEMBERS ABSENT

Harold J. Dean, Superintendent
Ann Romeo, Asst. Supt. for Business
William Glasshagel, Principal
Robert Scappatore, Director Curriculum/Data/Technology
Kathleen Nolan, District Clerk
Bridgette D. Waite, Board Appointee
Kelly Orlando, Superintendent Secretary

ALSO PRESENT

1. President Denzler called the meeting to order at 4:03p.m. Superintendent Dean led with the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

Superintendent Dean, introduced all to Kelly Orlando, Superintendent Secretary, and led board on tour of building to view holiday decorations.

2. President Denzler welcomed all.

BOARD PRESIDENT'S
REPORT

- Introduction of new board member, Bridgette D. Waite, appointment effective January 1, 2019.
- December 21st Ronan Tynan will be performing in concert.

SUPERINTENDENT'S
REPORT

3. Superintendent Dean reported on the following items:

- **Building News** - St. John Paul II School has inquired about the use of gym space for basketball practice to be held 1 day per week from 6:15 - 7:30 pm.
- **NYSED Update** – Requesting letters of support to be submitted to Governor Cuomo regarding the changing of rate setting methodology for Special Acts.
- **Pilot Program Proposals** - Formalizing of a mentor program which will provide support for new educational staff entering the district is progressing. Creation of collegial circle model to provide/promote a professional learning community amongst district staff.
- **Foundation Update** - Foundation Golf Outing will be held at Vineyards on Saturday, May 18th save the date.
- **Mental Health Update** - District wide curriculum currently meets all elements of NYS framework. January committee meeting will look into developing ways to fill any gaps Sanctuary might have.
- **Conference Updates** - October Superintendents Conference hosted variety of workshops for staff.
- **Agency Updates** - The Board of Directors is looking into working with Mercy First to provide accommodations for unaccompanied youths. The district will not be accountable for educational services. Further clarification is being sought before they move ahead.
- **Energeia Partnership** - For Board consideration Energeia Partnership at Molloy College brings together a think tank of LI leaders. They have a two-year program where leaders participate in various programs focusing on issues such as education, institutional racism, healthcare, and others.
- **Bond Project Status Update** - \$50,000 in funds remaining. District is seeking quotes for possible replacement of some windows (egress) and/or any small safety upgrades. Senator LaValle inquired about any needed projects we may have need of funding for that he could possibly help in obtaining.
- **Long Island Education Coalition Survey** - Of interest as relates to impact of tax cap on budgets.
- **New Staff Bios** - Kelly Orlando, Superintendent Secretary, provide brief bio. Music leave replacement is Zackary Browning. District is looking for a middle-level long term substitute.
- **Request of Approval** - Board approval for letter to be sent to Governor Cuomo requesting his support of Assembly Bill 05618/Senate Bill 4530A.

PRINCIPAL'S
REPORT

4. W. Glasshagel provided board members with an enrollment update and other building news. At the recently held Honor Roll ceremony 51 students achieved honor roll. 27 of those students were recognized for achieving high honors. The recent class trip to see "The Great Gatsby" was an amazing experience with 55 students and additional

staff attending. December saw 40 students participating in the PBIS Trip and 18 students going into Planet Hollywood NYC for a meet and greet with several celebrities.

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| 5. | R. Scappatore provided board members with an APPR Summary and explanation of the scoring rubric used. The District will be submitting a Lead Evaluation Waiver Application. | DIRECTOR
CURRICULUM/DATA
TECHNOLOGY |
| 6. | C. Drexel moved, J. Delgado seconded, carried 6-0 to approve the consent agenda | CONSENT AGENDA |
| 6.1 | C. Drexel moved, J. Delgado seconded, carried 6-0 to approve minutes of the Regular Meeting of Monday October 22, 2018. | Minutes |
| 6.2 | | Financials |
| b.1 | C. Drexel moved, J. Delgado seconded, carried 6-0 to accept the Treasurer's Reports for the months of October & November 2018. | Treasurer's Report |
| b.2 | The Board President acknowledged receipt of the schedule of bills for the month of:
October 2018: WN-13, WN-14, WN-15
November 2019: WN-17, WN-18, WN-19, WN-20
Capital: H-2 | Schedule of Bills |
| b.3 | The Board President acknowledged receipt of the Budget Status Reports for the months of October & November 2018. | Budget Status Report |
| b.4 | The Board President acknowledged receipt of the Accounts Receivable Report for the month as of 11/30/18. | Accounts Receivable |
| b.5 | C. Drexel moved, J. Delgado seconded, carried 6-0 to accept the Claims Audit Reports for the months of October & November 2018. | Claims Audit Report |

- b.6 The Board President acknowledged receipt of the Enrollment Projection for November 2018. Enrollment Projection
- b.7 The Board President acknowledged receipt of the Monthly Board Financial Report for the month of November 2018. Monthly Board Financial Report
- b.8 C. Drexel moved, J. Delgado seconded, carried 6-0 to accept the Corrective Action Plan (CAP) for the independent audit for FYE 6/30/18. Corrective Action Plan (CAP)
- b.9 C. Drexel moved, J. Delgado seconded, carried 6-0 to approve the following Budget Transfers: Budget Transfers

12/17/18

LITTLE FLOWER UFSD

APPROVED BUDGET TRANSFER SCHEDULE - GF TRANSFERS 2018-19

GENERAL SUPPORT

ACCOUNT	DESCRIPTION	TRANSFER IN	TRANSFER OUT
A1240.15	SUPERINTENDENT INSTR SALARIES	750.00	
A1240.16	SUPT SECRETARY SALARIES		5,708.00
A1310.15	BUSN OFFICIAL INSTR SALARIES	750.00	
A1310.16	BUSINESS STAFF SALARIES	1,702.00	
A1620.16	SECURITY STAFF SALARIES	2,247.00	
A1620.1611	SECURITY STAFF - SUMMER		2,247.00
A2020.15	BLDG PRINCIPAL INSTR SALARIES	750.00	
A2020.16	BLDG OFFICE STAFF SALARIES	1,756.00	
A2110.12	TEACHER INSTR SALARIES		15,000.00
A2110.1211	TEACHER INSTR SALARIES - SUMMER	4.00	
A2110.14	SUB TCHR/ TCHG ASST SALARIES	15,000.00	
A2110.17	BEHAVIOR SUPPORT SALARIES		1,500.00
A2810.15	GUIDANCE INSTR SALARIES	747.00	
A2815.15	SPEECH INSTR SALARIES	747.00	
A2820.15	PSYCHOLOGIST INSTR SALARIES	1,496.00	
A2820.1511	PSYCH INSTR SALARIES - SUMMER		2,990.00
A2825.15	SOCIAL WKR INSTR SALARIES	746.00	
A2830.15	CURR/DATA/TECH INSTR SALARIES	750.00	
TOTAL TRANSFER		27,445.00	27,445.00
NET TRANSFER			0.00

- 6.3 C. Drexel moved, J. Delgado seconded, carried 6-0 to accept the following recommendations of the committee: CSE Recommendations

#10267

- 6.4 C. Drexel moved, J. Delgado seconded, carried 6-0 to approve the following personnel items:

PERSONNEL

- a. Jahnasia Miles, 1:1 Individual Aide, resignation effective November 19, 2018.

Employees Leaving
District P/T Temporary

Francesca Lupi, 1:1 Individual Aide, resignation effective December 14, 2018.

- b. Jenna Colascione, Superintendent Secretary, declined appointment, effective October 30, 2018.

Employees Leaving
District F/T Permanent

- c. Substitute Teacher – per diem at \$130.00
Zackary Browning

Employees Entering
District P/T Temporary

- d. Kelly Orlando, Superintendent Secretary, Civil Service appointment, effective December 10, 2018, at \$45,000.

Employees Entering
District F/T Permanent

- e. C. Drexel moved, J. Delgado seconded, carried 6-0 to ratify the Memorandum of Agreement dated December 17, 2018 between the Little Flower UFSD and the Little Flower Teachers' Association.

Employment Terms

C. Drexel moved, J. Delgado seconded, carried 6-0 to approve the Amended Salary Terms for 2018-19 dated December 17, 2018, between the Little Flower UFSD and all Non-Contract Staff.

C. Drexel moved, J. Delgado seconded, carried 6-0 to approve the Amendment of Employment Terms for 2018-19 between the Little Flower UFSD and Assistant Superintendent for Business Ann O. Romeo, School Principal William J. Glasshagel, and Director of Curriculum/Data/Technology Robert J. Scappatore.

C. Drexel moved, J. Delgado seconded, carried 6-0 to approve the Amendment Agreement for 2018-19 between the Little Flower UFSD and Superintendent Harold J. Dean.

7. 5:10 p.m. S. Townsend moved, N. Hancock seconded, carried 6-0 to enter Executive Session to discuss legal and personnel matters. EXECUTIVE SESSION

A. Romeo, W. Glasshagel, R. Scappatore, K. Orlando and K. Nolan left meeting.

5:20 p.m. S. Townsend moved, N. Hancock seconded, carried 6-0 to end Executive Session.

8. NEW BUSINESS

8.1 J. Delgado moved, S. Townsend seconded, carried 6-0 to approve the Intermunicipal Agreement with Riverhead CSD for provision of inspection, maintenance and repair of LFUFSD vehicles. Intermunicipal Agreement

8.2 C. Hammons moved, S. Townsend seconded, carried 6-0 to appoint USI Insurance Services as Workers' Compensation Claim Consultant for 2018-19. Other Appointment

8.3 S. Townsend moved, N. Hancock seconded, carried 6-0 to approve the APPR Hardship Waiver as follows: APPR Hardship

BE IT RESOLVED, that the Board of Education of the Little Flower Union Free School District , upon the recommendation of the Superintendent of Schools, hereby approves the submission of an APPR Hardship Waiver application to the State Education Department and hereby authorizes the Superintendent of Schools and the Board President to execute such application on behalf of the District

9. BOARD POLICIES

9.1 N. Hancock moved, S. Townsend seconded, carried 6-0 to approve the following policies for a "first reading": Board Policies – First Reading

#6220 Temporary Personnel (revised)

- 9.2 J. Delgado moved, C. Hammons seconded, carried 6-0 to approve the following policies for a "second reading":

Board Policies –
Second Reading

#5640 Smoking/Tobacco Use (revised)
#6121 Sexual Harassment In The Workplace (revised)
#7222 Diploma Or Credential Options For Students With Disabilities (revised)
#7320 Alcohol, Tobacco, Drugs, And Other Substances (revised)

10. Board members again expressed thanks to member, Sandra Townsend for her years of dedicated service to the District. Welcome to new member Dr. Bridgette D. Waite, all are looking forward to serving together.

BOARD FORUM

11. At 5:30 p.m., S. Townsend moved, J. Delgado seconded, carried 6-0 to adjourn.

ADJOURNMENT

Respectfully submitted,



Kathleen A. Nolan
District Clerk

Approved: January 28, 2019