

Little Flower Union Free School District  
Board of Education Regular Meeting  
December 19, 2016  
Classroom – 4 p.m.

Walter Denzler, President  
Joseph Delgado  
Monroe Hale  
Corinne Hammons  
Nancy Hancock  
Grace LoGrande

MEMBERS PRESENT

Charles Drexel, Vice-President  
Raymond Fell  
Sandra Townsend

MEMBERS ABSENT

Cynthia Stachowski, Superintendent  
Ann Romeo, Asst. Supt. for Business  
William Glasshagel, Principal  
Robert Scappatore, Director Curriculum/Data/Technology  
Kathleen Nolan, District Clerk

ALSO PRESENT

1. President Denzler called the meeting to order at 4:03 p.m. Superintendent Stachowski led with the pledge of allegiance.

CALL TO ORDER/  
PLEDGE:

2. President Denzler welcomed all.

BOARD PRESIDENT'S  
REPORT

3. Superintendent Stachowski reported on the following items:

SUPERINTENDENT'S  
REPORT

- **Lock Down Drill/ Riverhead Police** - We recently held our first practice drill overseen by W. Glasshagel and R. Scappatore. There were a few minor issues such as individuals improperly barricading classroom doors and an excessive amount of keys needed. These flaws were reviewed in preparation for our second drill with the Riverhead Police supervising. This drill went smoothly and the Riverhead Police were very helpful and provided useful suggestions. Overall an excellent drill. We will be working up to having a lunchtime drill as per regulations.
- **Main Entrance Intercom** – We have installed a new intercom at the main entrance. The front door is locked at all times. Our goal is to have an ID card entry system installed at the new main entrance when the capital project is complete.
- **Instructional Contract Status** – As per the Comptroller's Audit, we are on top of following through with receiving contracts from all districts.
- **Did You Know That** - The staff recently held their own mannequin challenge. Ms. Samuelson organized the project. All who participated wore their "ugly" sweaters and had a great time producing a fun video for the holidays.

- PRINCIPAL'S  
REPORT
4. W. Glasshagel reported on the Holiday Store held in the library for students and staff to purchase gifts for the holidays. The store is run by Student Leadership and consists of items donated by staff and other local individuals. The donations are quite nice and priced inexpensively in order to enable students to easily make purchases. Thank you to J. Bailey for organizing this event.
- DIRECTOR CURRICULUM/  
DATA/TECHNOLOGY
5. R. Scappatore reported on the Ms. Caporusso's yearly holiday party for our younger students. Mr. Bannon (Technology Teacher) was Santa and volunteers helped to provide gifts for the kids. Little Flower's Got Talent will be held on the 21st at 1p.m. Participation is based on behavior points. A representative from the Wertheim Wildlife Refuge met with two groups of students to discuss jobs they have which offer a nice opportunity to learn.
6. 4:28 p.m G. LoGrande moved, N. Hancock seconded, carried 6-0 to enter Executive Session to discuss legal and personnel matters. EXECUTIVE SESSION
- A. Romeo, R. Scappatore, and K. Nolan left meeting.
- 4:40 p.m. W. Glasshagel left meeting
- 4:55 p.m. G. LoGrande moved, N. Hancock seconded, carried 6-0 to end Executive Session.
- A. Romeo, W. Glasshagel, R. Scappatore, and K. Nolan returned to meeting.
7. M. Hale moved, J. Delgado seconded, carried 6-0 to remove and vote separately on item 7.4d in the consent agenda. CONSENT AGENDA
- 7.1 G. LoGrande moved, M. Hale seconded, carried 6-0 to approve minutes of the Regular Meeting of Monday November 28, 2016. Minutes
- 7.2 Financials
- b.1 G. LoGrande moved, M. Hale seconded, carried 6-0 to accept the Treasurer's Report for the month of November 2016. Treasurer's Report
- b.2 The Board President acknowledged receipt of the schedule of bills for the month of: Schedule of Bills  
November 2016: WN-17, WN-18, WN-19

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| b.3 | The Board President acknowledged receipt of the Budget Status Report for the month of November 2016.  | Budget Status Report                         |
| b.4 | The Board President acknowledged receipt of the Accounts Receivable Report for the month of November 2016, at 11/30/16.   | Accounts Receivable                          |
| b.5 | G. LoGrande moved, M. Hale seconded, carried 6-0 to accept the Claims Audit Report for the month of November 2016.  | Claims Audit Report                          |
| b.6 | The Board President acknowledged receipt of the Enrollment Projection for November 2016.  | Enrollment Projection                        |
| b.7 | The Board President acknowledged receipt of the Monthly Board Financial Report for the month of November 2016.  | Monthly Board<br>Financial Report            |
| 7.3 | G. LoGrande moved, M. Hale seconded, carried 6-0 to accept recommendations of CSE Committee.  | CSE Recommendations                          |
| 7.4 | G. LoGrande moved, M. Hale seconded, carried 6-0 to approve the following personnel items:  | PERSONNEL                                    |
| a.  | Paul Maggio, 1:1 Aide, resignation effective December 31, 2016 to accept other appointment.<br><br>Kenyetta Davis, 1:1 Aide, resignation effective December 31, 2016 to accept other appointment.   | Employees Leaving<br>District P/T Temporary  |
| b.  | <u>Teacher Aides</u> – hourly at \$13.00/hr<br><br>Rynese Smith   | Employees Entering<br>District P/T Temporary |
| c.  | Paul Maggio, Teaching Assistant, probationary appointment January 1, 2017 to December 31, 2021, Certification Level I Teaching Assistant, salary and benefits per LFTA Contract (HS+75 Step 1).<br><br>Kenyetta Davis, Teaching Assistant, probationary appointment January 1, 2017 to December 31, 2021, Certification Level I Teaching Assistant, salary and benefits per LFTA Contract (HS Step1). | Employees Entering<br>District F/T Permanent |
| d.  | N. Hancock moved, G. LoGrande seconded, carried 6-0 to accept with regret the retirement of Maureen Ann Ehrhardt, Speech Teacher, effective December 31, 2016.  | Employees Leaving<br>District P/T Permanent  |

- e. G. LoGrande moved, M. Hale seconded, carried 6-0 Employment Terms  
to approve the Amendment of Employment Terms for 2016-2017  
between the Little Flower UFSD and Assistant Superintendent for  
Business Ann O. Romeo, School Principal William J. Glasshagel,  
and Director of Curriculum/Data/Technology Robert J. Scappatore.

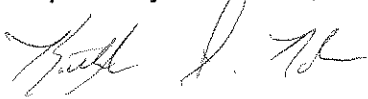
G. LoGrande moved, M. Hale seconded, carried 6-0 to ratify the  
Memorandum of Agreement dated December 19, 2016 between the  
Little Flower UFSD and the Little Flower Teachers' Association.

G. LoGrande moved, M. Hale seconded, carried 6-0 to approve the  
Amended Salary Terms for 2016-17 dated December 19, 2016, between  
the Little Flower UFSD and all Non-Unit Staff.

G. LoGrande moved, M. Hale seconded, carried 6-0 to approve the  
Amendment Agreement for 2016-17 between the Little Flower UFSD  
and Superintendent Cynthia Stachowski.

8. Board members expressed their pleasure in Gary Bixhorn BOARD FORUM  
being appointed to the board. Thanks to all members for their  
contributions to make this such a great board to be a part of.  
Wishing all happy holidays and a safe and happy New Year.
9. At 5:04 p.m., J. Delgado moved, G. LoGrande seconded, ADJOURNMENT  
carried 6-0 to adjourn.

Respectfully submitted,



Kathleen A. Nolan  
District Clerk

Approved: May 15, 2017

These minutes have been revised from those approved on January 23, 2017.

Item 7.4.e. Personnel / Employment Terms had been omitted from the initially approved minutes.