

Little Flower Union Free School District
Board of Education Regular Meeting
June 19, 2017
Video Conference Room – 4 p.m.

Walter Denzler, President
Charles Drexel, Vice-President
Gary Bixhorn
Joseph Delgado
Corinne Hammons
Grace LoGrande
Sandra Townsend

MEMBERS PRESENT

Raymond Fell
Nancy Hancock

MEMBERS ABSENT

Cynthia Stachowski, Superintendent
Ann Romeo, Asst. Supt. for Business
Robert Scappatore, Director Curriculum/Data/Technology
Kathleen Nolan, District Clerk

ALSO PRESENT

1. President Denzler called the meeting to order at 4:09 p.m. Superintendent Stachowski led with the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

4:10 p.m. D. Allen arrived to meeting to take Board photo for Year Book
4:12 p.m. D. Allen left meeting.

BOARD PRESIDENT'S
REPORT

2. President Denzler welcomed all and reported on:

- **Audit Committee** – Audit Committee Chairman, Charles Drexel briefed the board regarding progress of the annual audit. The audit is expected to be completed by October, at which time it will be signed off on and submitted to the State. This is a standard audit, with nothing of concern for the board at this point.
- **LFCFS Agency Board** - The Agency Board met on 6/14/17 and unanimously reappointed both Sandra Townsend and Raymond Fell to 5 year terms.
- **Commissioner Board Appointment** - Interim District Superintendent's Team met and has forwarded Joe Delgado's name to the Commissioner for reappointment.

SUPERINTENDENT'S
REPORT

3. Superintendent Stachowski reported on the following items:

- **Graduation June 23rd** - Invitations will be sent to all for the Graduation Ceremony which will be held in the Chapel in June 23rd at 10:15 am.

- **SCOPE Annual Dinner - August 20, 2017** - Upcoming SCOPE dinner is a wonderful occasion. Notify superintendent if able to attend on Aug. 10th. An email reminder will be sent.
- **RAN Borrowing / Bond Counsel** -.Thanks to the BOE for their due diligence in assisting us in the borrowing process. Our request for a RAN was put on hold while our main depository bank, Suffolk County National Bank was waiting for the completion of the acquisition by People's United Bank. In the meantime, we sought other borrowing options. With the help of Robert McLaughlin LLP, we have secured a RAN with Key Bank. Key Bank holds the bonds for our Capital Project and this banking relationship makes it desirable for both parties. Key Bank holds the bonds for 5 years so our RAN borrowing should be okay during this time period. A letter of appreciation will be sent to Bob McLaughlin thanking him for his assistance.
- **Legislation S.5245 Marellino / A.6514 Nolan** - Lobbying efforts are continuing with the Senate and Assembly. A recent meeting with State legislators including, Senator LaValle and members of the Ways & Means Committee went well.

4:29 p.m. R. Scappatore arrived to meeting

- **2017 - 2018 Budget** - The 2017 - 18 Budget will depend upon SED and the new rates. We anticipate negotiations will begin once the new rate is set.
- **Did You Know That** -
 - S. Townsend will be recognized at the upcoming graduation for Central Islip High School. She is being honored for her alumni status as well as her outstanding community service.
 - Superintendent Stachowski is delighted she has a traveling companion on her trip to Buffalo. She will drop Sister Agnese off in Utica and pick her up on the way back.

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| 4. | None at this time | PRINCIPAL'S REPORT |
| 5. | R. Scappatore reported on Smart Schools Bond Act. The preliminary Smart Schools Investment Plan as outlined will be added to New Business for Board Approval. We are currently tabulating the June Regents results. Full Regents results will be provided when received. | DIRECTOR'S REPORT |
| 6. | G. LoGrande moved, S. Townsend seconded, carried 7-0 to approve the consent agenda. | CONSENT AGENDA |
| 6.1 | G. LoGrande moved, S. Townsend seconded, carried 7-0 to approve minutes of the Regular Meeting of Monday, May 15, 2017. | Minutes |

G. LoGrande moved, S. Townsend seconded, carried 7-0 to approve minutes of the Special Meeting of Monday, May 22, 2017.

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| 6.2 | | Financials |
| b.1 | G. LoGrande moved, S. Townsend seconded, carried 7-0 to accept the Treasurer's Reports for the month of May 2017. | Treasurer's Report |
| b.2 | The Board President acknowledged receipt of the schedule of bills for the month of May 2017:
Multi Fund: WN-42, WN-43, WN-44
Capital Fund: WN-5 | Schedule of Bills |
| b.3 | The Board President acknowledged receipt of the Budget Status Report for the month of May 2017. | Budget Status Report |
| b.4 | The Board President acknowledged receipt of the Accounts Receivable Report for the month of May 2017. | Accounts Receivable |
| b.5 | G. LoGrande moved, S. Townsend seconded, carried 7-0 to accept the Claims Audit Report for the month of May 2017. | Claims Audit Report |
| b.6 | The Board President acknowledged receipt of the Enrollment Projection for May 2017. | Enrollment Projection |
| b.7 | The Board President acknowledged receipt of the Monthly Board Financial Report for the month of May 2017. | Monthly Board
Financial Report |
| b.8 | G. LoGrande moved, S. Townsend seconded, carried 7-0 to approve the following General Fund Budget Transfers: | Budget Transfers |

06/19/17 LITTLE FLOWER UFSD
APPROVED BUDGET TRANSFER SCHEDULE - GF TRANSFERS 2016-17

		GENERAL FUND	
ACCOUNT	DESCRIPTION	TRANSFER OUT	TRANSFER IN
A1010.40	BOARD - CONTRACTUAL	4,000.00	
A1420.40	LEGAL SERVICES - CONTRACTUAL		4,000.00
A1620.42	O&M - ELECTRICAL EXPENDITURES	4,000.00	
A1620.43	O&M - FUEL OIL EXPENDITURES	13,600.00	
A1620.40	O&M CONTRACTUAL		17,600.00
A2250.16	1:1 AIDE SALARIES	22,000.00	
A1620.401	O&M - TELEPHONE/INTERNET		22,000.00
A1620.402	O&M - POSTAGE/MAILING	629.00	

A1620.41	O&M SERVICES CONTRACT - LFCFS		629.00
A2110.12	TEACHER INSTR SALARIES	8,000.00	
A1620.45	O&M - MATERIALS & SUPPLIES		8,000.00
A2110.12	TEACHER INSTR SALARIES	14,660.00	
A1680.49	BOCES - CENTRAL DATA PROCESSING		14,660.00
A2110.40	INSTRUCTION - CONTRACTUAL	1,840.00	
A1910.40	UNALLOCATED INSURANCE		1,840.00
A2110.16	TCHG ASST/AIDE SALARIES	8,000.00	
A2110.161	TCHG ASST/AIDE SALARIES - EXTRA		8,000.00
A2250.16	1:1 AIDE SALARIES	7,000.00	
A2330.40	HOSP INSTR / OT / PT - CONTRACT		7,000.00
A2250.16	1:1 AIDE SALARIES	10,000.00	
A2330.49	BOCES - HOSP INSTR		10,000.00
A9060.81	DENTAL/VISION INSURANCE	4,465.00	
A9060.82	EMPLOYEES HEALTH INS BUYOUT		4,465.00
A9060.80	HEALTH INSURANCE (NYSHIP)	30,000.00	
A9089.80	OTHER - SICK/PERS/VAC LEAVE BUYOUT		30,000.00
TOTAL TRANSFER - 06/19/17		128,194.00	128,194.00
NET TRANSFER			0.00

- 6.3 none at this time CSE Recommendations
- 6.4 G. LoGrande moved, S. Townsend seconded, carried 7-0 to approve the following personnel items: PERSONNEL
- a. Teacher Aides - hourly at \$13.00/hr
Jonathan Saric Employees Entering District P/T Temporary
 - b. Marlon Thompson, 1:1 Aide, termination effective May 15, 2017. Employees Leaving District – P/T Temporary
 - c. Melissa Hesse, Special Education Teacher, for a 12-week Child Care Leave tentatively starting October 18, 2017 (use of sick leave allocation, any remaining balance unpaid). Employees Leaving District - F/T Temporary
 - d. Grace LoGrande moved, S. Townsend seconded, carried 7-0 to approve the Amendment Agreement for 2017 - 2020 between the Little Flower UFSD and Superintendent Cynthia Stachowski. Employment Terms F/T Permanent

Grace LoGrande moved, S. Townsend seconded, carried 7-0 to approve the Amendment of Employment Terms for 2017 - 2018, between the Little Flower UFSD and Assistant Superintendent for Business Ann O. Romeo, School Principal William J. Glasshagel, and Director

of Curriculum/Data/Technology Robert J. Scappatore.
Grace LoGrande moved, S. Townsend seconded, carried 7-0 to
approve the Proposed Salaries for 2017 - 18 for all Non-Unit
Contract Staff.

7. NEW BUSINESS
- 7.1 J. Delgado moved, C. Hammons seconded, carried 7-0 to set the date for the Organizational Meeting for Monday July 10, 2017 at 4 p.m. Organizational Meeting
- 7.2 S. Townsend moved, C. Drexel seconded, carried 7-0 to approve the surplus of music equipment and arrange for its disposal. Surplus Music Equipment
- 7.3 G. Bixhorn moved, J. Delgado seconded, carried 7-0 to appoint the law firm of Hodgson Russ LLP of Albany, New York as Bond Counsel to the School with respect to all matters in connection with the issuance of its bonds and notes (collectively, the "Obligations"). Bond Counsel for the School is hereby authorized to work with the School, the purchaser of the Obligations, and others to prepare, for submission to the School, all documents necessary to effect the authorization, issuance, sale and delivery of the Obligations. Bond Counsel
- The School shall retain Bond Counsel in accordance with the terms contained in Schedule A
- 7.4 S. Townsend moved, J. Delgado seconded, carried 7-0 to adopt the proposed 2017 - 18 Budget in the amount of \$7,090,520. 2017-18 Budget
- 7.5 S. Townsend moved, J. Delgado seconded, carried 7-0 to approve the Preliminary Smart Schools Investment Plan Budget for \$29,966. Smart Schools Bond Act
8. G. LoGrande moved, S. Townsend seconded, carried 7-0 to to approve the following written policy for a "second reading": BOARD POLICIES
- Wellness (5661)
9. 4:43 p.m. J. Delgado moved, C. Hammons seconded, carried 7-0 to enter into executive session to discuss legal and personnel matters. EXECUTIVE SESSION

A. Romeo, R. Scappatore, and K. Nolan left meeting.
5:00 p.m. C. Drexel moved, S. Townsend seconded, carried 7-0 to
leave executive session.

10. At 5:10 p.m., G. LoGrande moved, S. Townsend seconded,
carried 7-0 to adjourn.

ADJOURNMENT

Respectfully submitted,



Kathleen A. Nolan
District Clerk

Approved: _____

July 10, 2017