

Little Flower Union Free School District  
Board of Education Regular Meeting  
May 23, 2016  
Library – 4 p.m.

Walter Denzler, President  
Charles Drexel, Vice-President  
Joseph Delgado  
Monroe Hale  
Corinne Hammons  
Nancy Hancock  
Grace LoGrande  
Sandra Townsend

MEMBERS PRESENT

Vacant seat – pending appointment

MEMBERS ABSENT

Cynthia Stachowski, Superintendent  
Ann Romeo, Asst. Supt. for Business  
Robert Scappatore, Director Curriculum/Data/Technology  
Kathleen Nolan, District Clerk  
Raymond Fell

ALSO PRESENT

1. President Denzler called the meeting to order at 4:02 p.m. Superintendent Stachowski led with the pledge of allegiance.

CALL TO ORDER/  
PLEDGE:

2. President Denzler welcomed all and reported on:

BOARD PRESIDENT'S  
REPORT

- **Potential Board Member** – Round table introduction of board members to potential board member, Raymond Fell. Ray is scheduled to be appointed by the Agency Board at their June 8<sup>th</sup> meeting.
- **Thank You** – ES BOCES thank you for the overwhelming support for the passing of their 2016-17 Administrative Budget.
- **Fred Langstaff** – Request for nomination for NYSSBA Area 12 Director is on our agenda.
- **N-SSBA Dinner** – Please notify Superintendent Stachowski if you would like to attend. I have been nominated for a seat on their Executive Committee. This dinner offers new board members an opportunity to interact with others and “get the word out” about our district.
- **Audit Committee** – C. Drexel gave a brief overview of their meeting with Auditors. Internal audit will commence on June 6, 2016 and should be finalized by October 16, 2016.

SUPERINTENDENT'S  
REPORT

3. Superintendent Stachowski reported on the following items:

- **IAIE – “Welcoming School” Certificate** – We just received a certificate recognizing us as a “Welcoming School” which we will frame and place on display. To date we are one of only eight schools that have been nominated across the nation.
- **Suffolk County DSS Update** – We have been diligent in our follow-through with our request to Suffolk County to finalize our outstanding claim regarding hospitalization instruction. We are providing SCDSS with an SM-2 (Authorization of Payment form) as per their request. We hope we are nearing an end to this matter.
- **Joint Agency / School Meeting June 8** – Board members are invited to attend the June 8<sup>th</sup> Agency Board meeting. President Denzler noted that this is an opportunity for us to all meet and get to know each other. In addition, we can discuss how both boards function as well as promoting positive relations between us.
- **Proposed 2016 – 2017 Budget** – Our proposed budget is reflective of the reduction in enrollment, due to graduation of 24 students (30 students leaving in total). We are actively pursuing appropriate intakes to mitigate the unusually large numbers of graduates and discharges.
- **SED – Reimbursable Cost manual (RCM)** – As the Vice President of the Special Act Coalition, I attended a stakeholders meeting facilitated by SED Rate Setting Unit. The purpose of the meeting was to elicit suggestions for possible revisions in the RCM and to address concerns that have surfaced by the NYS Comptroller’s Office and other State Officials.
- **Years of Service Recognition** – During teacher Appreciation Week on May 11<sup>th</sup> the District recognized staff who have completed 5,10,15,20-35 years of service.
- **Did You Know That -**
  - On 6/18 a new area code (934) will go into effect for Suffolk.
  - R. Morgan along with his family will be attending graduation on June 24<sup>th</sup>; we will be presenting him with a plaque commemorating his years of dedicated service to the district.

PRINCIPAL'S  
REPORT

4. Not in attendance

DIRECTOR'S  
REPORT

5. R. Scappatore reported on receipt of the Smart Schools Bond (SSB) grant of \$29,300. An investment plan summary is being put together and will be presented to the board for review. There is no time limit on this grant. The funds are intended to be used in purchasing of security cameras, smart boards and other needed items related to Capital Project.

EXECUTIVE SESSION

6. 4:53 p.m. G. LoGrande moved, S. Townsend seconded, carried 8-0 to enter Executive Session to discuss personnel and legal matters.

R. Scappatore and K. Nolan left meeting

5:15 p.m. C. Drexel moved, S. Townsend seconded, carried 8-0 to leave Executive Session.

R. Scappatore and K. Nolan returned to meeting.

- |     |                                                                                                                                |                                   |
|-----|--------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 7.  | C. Hammons moved, N. Hancock seconded, carried 8-0 to approve the consent agenda                                               | CONSENT AGENDA                    |
| 7.1 | C. Hammons moved, N. Hancock seconded, carried 8-0 to approve the minutes of the Regular Meeting of Tuesday, April 19, 2016.   | Minutes                           |
| 7.2 |                                                                                                                                | Financials                        |
| b.1 | C. Hammons moved, N. Hancock seconded, carried 8-0 to accept the Treasurer’s Report for the month of April 2016.               | Treasurer’s Report                |
| b.2 | The Board President acknowledged receipt of the schedule of bills for the month of:<br>April 2016: WN-39, WN-40, WN-41, WN-42. | Schedule of Bills                 |
| b.3 | The Board President acknowledged receipt of the Budget Status Report for the month of April 2016.                              | Budget Status Report              |
| b.4 | The Board President acknowledged receipt of the Accounts Receivable Report as of 4/30/16.                                      | Accounts Receivable               |
| b.5 | C. Hammons moved, N. Hancock seconded, carried 8-0 to accept the Claims Audit Report for the month of April 2016.              | Claims Audit Report               |
| b.6 | The Board President acknowledged receipt of the Enrollment Projection for April 2016.                                          | Enrollment Projection             |
| b.7 | The Board President acknowledged receipt of the Monthly Board Financial Report for the month of April 2016.                    | Monthly Board<br>Financial Report |
| b.8 | C. Hammons moved, N. Hancock seconded, carried 8-0 to approve the following General Fund Budget Transfers:                     | Budget Transfers                  |

<i>05/23/16</i>		<i>LITTLE FLOWER UFSD</i>	
APPROVED BUDGET TRANSFER SCHEDULE - GF TRANSFERS 2015-16		CONTRACT OBLIGATIONS	
ACCOUNT	DESCRIPTION	TRANSFER OUT	TRANSFER IN
A1010.40	BOARD - CONTRACTUAL	5,500.00	
A1420.40	LEGAL SERVICES - CONTRACTUAL		5,500.00
A9040.80	WORKERS COMPENSATION	4,000.00	

A9050.80	UNEMPLOYMENT INSURANCE		4,000.00
A9060.80	HEALTH INSURANCE (NYSHIP)	11,000.00	
A9060.82	EMPLOYEES HEALTH INS BUYOUT	11,000.00	
A9089.80	OTHER - SICK/PERS/VAC LEAVE BUYOUT		22,000.00
	<b>TOTAL TRANSFER - GENERAL SUPPORT 5/23/16</b>	<b>31,500.00</b>	<b>31,500.00</b>
NET TRANSFER		0.00	

- 7.3 C. Hammons moved, N. Hancock seconded, carried 8-0 accept recommendations of CSE Committee. CSE Recommendations
- 7.4 C. Hammons moved, N. Hancock seconded, carried 8-0 approve the following personnel items: PERSONNEL
  - a. Teacher Aides – hourly at \$13.00/hr Employees Entering District P/T Temporary
    - Lauren Liggons
    - Tiffany Wallahora
  - b. Kristen Kestel, change in appointment from Teaching Assistant Certification Level III to Teacher Aide, salary and benefits per LFTA Contract (HS+75Step 17) effective May 9, 2016. Employees Change Status F/T Permanent
- 8. NEW BUSINESS
- 8.1 J. Delgado moved, G. LoGrande seconded, carried 8-0 to nominate Fred Langstaff to the position of Area 12 Director for the New York State School Boards Association. NYSSBA Area 12 Director Nomination
- 8.2 G. LoGrande moved, J. Delgado seconded, carried 8-0 to approve the surplus of children’s books and VHS tapes and arrange for their disposal. Surplus Library Books / VHS Tapes
- 8.3 S. Townsemd moved, M. Hale seconded, carried 8-0 to adopt the proposed 2016 – 17 Budget in the amount of \$6,866,535. 2016 – 17 Budget
- 8.4 G. LoGrande moved, J. Delgado seconded, carried 8-0 to schedule the April Board Meeting for April 19, 2017 to allow participation in the BOCES election. April 2017 Board Meeting
- 9. Congratulations to G. LoGrande on receiving the 2016 Msgr. John T. Fagan Award BOARD FORUM
  - All board members look forward to having Ray Fell join the board.
  - R. Fell extended thanks to all present.

10. At 5:17 p.m., S. Townsend moved, M. Hale seconded, carried 8-0 to adjourn.

ADJOURNMENT

Respectfully submitted,

Kathleen A. Nolan  
District Clerk

Approved: \_\_\_\_\_