

Little Flower Union Free School District
Board of Education Regular Meeting
November 28, 2016
Library – 4 p.m.

Walter Denzler, President
Joseph Delgado
Monroe Hale
Corinne Hammons
Grace LoGrande
Sandra Townsend

MEMBERS PRESENT

Charles Drexel, Vice-President
Raymond Fell
Nancy Hancock

MEMBERS ABSENT

Cynthia Stachowski, Superintendent
Ann Romeo, Asst. Supt. for Business
William Glasshagel, Principal
Robert Scappatore, Director Curriculum/Data/Technology
Kathleen Nolan, District Clerk
Gary Bixhorn
Fran Bixhorn

ALSO PRESENT

1. President Denzler called the meeting to order at 4:08 p.m. Superintendent Stachowski led with the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

2. President Denzler welcomed all and reported on the following:

BOARD PRESIDENT'S
REPORT

- Thank you to all members who attended the recent ground breaking ceremony.
- Board Member Monroe Hale will be resigning his seat on the board effective 3/30/17. Gary Bixhorn is being recommended to LFCFS who will make the appointment to fill the vacancy.

3. Superintendent Stachowski reported on the following items:

SUPERINTENDENT'S
REPORT

- **Guard Booth** - ID's are needed to enter campus and have been give to most of the board members.
- **Mechanical Bid Awards & Construction Manager** – D & S Mechanical Services, Inc. has agreed to use equipment as per bid specifications, and we are ready to award the bid. Also in the packet is an agreement for the appointment of a Construction Manager for the project. We recently had our first meeting with the architect, general contractor and construction manager; these will be ongoing during the project.

- **Tenure Recommendations** – Specific accolades were given about William Glasshagel and Robert Scappatore in support of recommendation for tenure. "I feel confident in their leadership in my absence, and highly recommend Bill and Rob for tenure."
- **Lead Testing Results** – Results are being disseminated to all. There were only two areas that need to be addressed in the whole school (outside faucet on north side of building, men's room sink faucet). These areas will be rectified with the new construction project. We will post the results of testing on our website.
- **Justice Center Conference Call** – During our recent conference call we had the opportunity to voice many concerns. This is a step towards more productive dialogue and an opportunity to address our on-going concerns. The Justice Center is scheduled for a campus visit on January 10th and I have been invited to participate..
- **Did You Know That -**
 - The press release we sent out to Riverhead News-Review was different from what they published. We appreciated the coverage but the article did not distinguish the school as separate from the agency. If the opportunity arises in the future I will explain the difference.
 - We will invite Senator LaValle for the dedication of the van that he was instrumental in providing the funding for.
 - The student leadership committee held a food drive. We were able to provide complete holiday dinners for 3 families of students that were in need.
 - There was a 4:30 mass led by Father Gary in the Chapel on November 12th. He spoke of bringing back old traditions and thankfulness for the children. This is an option for all and is being considered as a monthly event.
 - A group of 40 students and staff attended a production of the Scarlett Letter which they have been studying in classes. All who attended had a great day.

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| 4. | W. Glasshagel reported on the recent Quarterly Awards Ceremony held at the chapel. There were approximately 75-80 student recipients even though 'Honor' achievement score was increased to 85 from 80. | PRINCIPAL'S
REPORT |
| 5. | R. Scappatore reported on the continued student behavior tracking in Power School. During the 1st quarter 70% of students scored over 70 and 60% scored over 80, with only 25% of students under the 70% positive score. A Harvest Festival was held with games, treats, music, and dance to celebrate their achievements. | DIRECTOR CURRICULUM/
DATA/TECHNOLOGY |
| 6. | J. Delgado moved, S. Townsend seconded, carried 6-0 to approve the consent agenda | CONSENT AGENDA |
| 6.1 | J. Delgado moved, S. Townsend seconded, carried 6-0 to approve minutes of the Regular Meeting of Monday October 24, 2016. | Minutes |

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| 6.2 | | Financials |
| b.1 | J. Delgado moved, S. Townsend seconded, carried 6-0 to accept the Treasurer's Report for the month of October 2016. | Treasurer's Report |
| b.2 | The Board President acknowledged receipt of the schedule of bills for the month of:
October 2016: WN-13, WN-14, WN-15 | Schedule of Bills |
| b.3 | The Board President acknowledged receipt of the Budget Status Report for the month of October 2016. | Budget Status Report |
| b.4 | The Board President acknowledged receipt of the Accounts Receivable Report for the month of October 2016, at 10/31/16. | Accounts Receivable |
| b.5 | J. Delgado moved, S. Townsend seconded, carried 6-0 to accept the Claims Audit Report for the month of October 2016. | Claims Audit Report |
| b.6 | The Board President acknowledged receipt of the Enrollment Projection for October 2016. | Enrollment Projection |
| b.7 | The Board President acknowledged receipt of the Monthly Board Financial Report for the month of October 2016. | Monthly Board
Financial Report |
| b.8 | J. Delgado moved, S. Townsend seconded, carried 6-0 to approve the Corrective Action Plan (CAP) for the independent audit for FYE 6/30/16. | Corrective Action Plan
(CAP) - Independent
Audit |
| 6.3 | J. Delgado moved, S. Townsend seconded, carried 6-0 to accept recommendations of CSE Committee. | CSE Recommendations |
| 6.4 | J. Delgado moved, S. Townsend seconded, carried 6-0 to approve the following personnel items: | PERSONNEL |
| a. | <u>Teacher Aides</u> – hourly at \$13.00/hr

Jose Boy
Kathryn Peterson | Employees Entering
District P/T Temporary |
| b. | William J. Glasshagel, School Principal, Tenure effective 12/01/16 (Probationary Appointment 12/01/14 to 11/30/16). | Tenure Appointments |

Robert J. Scappatore, Director of Curriculum/Data/Technology,
Tenure effective 12/01/16 (Probationary Appointment 12/01/14 to 11/30/16).

7. NEW BUSINESS
- 7.1 M. Hale moved, J. Delgado seconded, carried 6-0 to Bid Awards
award the Mechanical Contract to D & S Mechanicals Services, Inc.
in the amount of \$251,200.00.
- 7.2 C. Hammons moved, G. LoGrande seconded, carried 6-0 to Construction Manager
appoint School Construction Consultants, Inc. as the capital project
construction manager for the fee of \$150,000.00.
8. Board members expressed their pleasure in meeting Gary Bixhorn BOARD FORUM
and are looking forward to his possibly joining the board. The board
is grateful for M. Hale and all he has contributed over the years.
M. Hale is thankful for his tenure on the board. He thanked Supt. Stachowski for her
outstanding leadership and remarked how under her leadership the administrative staff has
blossomed. The caring of staff, the quality of the program, and the nurture of tradition is the
core of this organization. He is blessed and proud of his time here and all will be missed.
President Denzler updated the board about the recent NYSSBA convention.
9. At 4:49 p.m., G. LoGrande moved, S. Townsend seconded, ADJOURNMENT
carried 6-0 to adjourn.

Respectfully submitted,



Kathleen A. Nolan
District Clerk

Approved: December 19, 2016