

# Family Educational Rights and Privacy Act (FERPA)

Parents and eligible students have the following rights under the Family and Educational Rights and Privacy Act of 1974 (FERPA):

The right to inspect and review the student's education record.

The right to exercise a limited control of other people's access to student's records.

The right to seek to correct the student's record if believed to be in error.

The right to report violations of FERPA to the appropriate federal agency.

The right to be informed about FERPA rights. All rights and protections are given to parents under FERPA.

The procedure transfer to the student is applicable when he or she reaches the age of 18 or enrolls in postsecondary school. The student then becomes an "eligible student."

The following information is designated as student "Directory Information": the student's name, address, telephone number, date of birth, place of birth, major course of study, participation in school activities or sports, weight, and height if a member of an athletic team, dates of attendance, degrees and awards received, most recent school attended, class schedule, photograph, e-mail address, and class roster. "Directory Information" may be disclosed without prior written consent. Parents or eligible students will have two weeks from the beginning of the school year or date a student enrolls to advise the school district, in writing, of any and all items they refuse the district to designate as directory information for the balance of the school year. Copies of these guidelines will be available for review in the Superintendent's office or will be provided upon written request and payment of a fee of 25 cents per page per copy.

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