

INSTRUCTIONS

- This budget tool contains 12 worksheets – 1 for agency information, 1 for each of the 10 budget categories, and 1 for the budget summary. To go to the other worksheets, click on the tabs below.
- Complete all of the green-shaded fields on the Agency Information page and the Budget Summary pages. It is very important that the agency name, agency code and the project number, if available, are accurate.
- To enter budget information for a particular category, select that tab and enter the required data. Dollar amounts in the Project Salary/Proposed Expenditure columns of the worksheets will be automatically subtotaled on the worksheets, and the subtotals will be carried over to the Budget Summary worksheet. Dollar amounts will be rounded automatically to the closest whole number. The subtotals and the Budget Summary will automatically be recalculated if the dollar amounts are changed or new information is added.
- Large amounts of text in the description boxes may not be completely visible. To accommodate extra text, expand the row height by dragging the line below the row number until the row is at the appropriate height.
- On the indirect cost category worksheet, the Maximum Direct Cost Base listed below the chart is the total of codes 15, 16, 40, 45, 46 and 80. To compute the amount in row A. - Modified Direct Cost Base, subtract the portion of each subcontract exceeding \$25,000 and any flow through funds from the Maximum Direct Cost Base. Enter the agency's indirect cost rate as a whole number plus one decimal (2.1%, for example).
- To save the completed budget, select File / Save As, rename the file, select the appropriate location on your computer, and click OK.
- To preview a completed budget, select File / Print and then click the Preview button.
- To print a completed budget, select File / Print and then click OK. Only completed budget pages will print.
- The Chief Administrator's Certification on the Budget Summary worksheet must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit a budget with original signature, copies of the signed budget as specified in the grant application instructions, and grant application materials to the State Education Department office listed in the grant application instructions. Do not submit budgets or grant applications to Grants Finance.
- For additional information about preparing budgets, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

= Required Field

Local Agency Information			
Funding Source:	AMERICAN RESCUE PLAN ACT OF 2021		
Report Prepared By:	DR. HAROLD DEAN, SUPERINTENDENT		
Agency Name:	LITTLE FLOWER UFSD		
Mailing Address:	2460 NORTH WADING RIVER ROAD		
	Street		
	WADING RIVER	NY	11792
	City	State	Zip Code
Telephone # of Report Preparer:	631-929-4300	County: SUFFOLK	
E-mail Address:	HDEAN@LITTLEFLOWERUFSD.ORG		
Project Funding Dates:	<u>3/13/2020</u> Start	<u>9/30/2024</u> End	

- INSTRUCTIONS**
- Submit the original FS-10 Budget and the required number of copies along with the completed application directly to the appropriate State Education Department office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to Grants Finance.
 - The Chief Administrator's Certification on the Budget Summary worksheet must be signed by the agency's Chief Administrative Officer or properly authorized designee.
 - An approved copy of the FS-10 Budget will be returned to the contact person noted above. A window envelope will be used; please make sure that the contact information is accurate and confined to the address field without altering the formatting.
 - For information on budgeting refer to the Fiscal Guidelines for Federal and State Aided Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

SALARIES FOR PROFESSIONAL STAFF			
Subtotal - Code 15			\$311,562
Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
YEAR 1 Extended school day teacher - regular school year (one academic session per day for learning loss)	3 per day x 5 days x 2 hours per day x 34 weeks	\$38.30 per hour	\$39,066
YEAR 1 Extended school day teacher - summer school year (one academic session per day for learning loss)	3 per day x 5 days x 2 hours per day x 6 weeks	\$38.30 per hour	\$6,894
YEAR 1 Extended school day teaching assistant - regular school year (one academic session per day for learning loss)	3 per day x 5 days x 2 hours per day x 34 weeks	\$19.20 per hour	\$19,584
YEAR 1 Extended school day teaching assistant- summer school year (one academic session per day for learning loss)	3 per day x 5 days x 2 hours per day x 6 weeks	\$19.20 per hour	\$3,456
YEAR 1 Extended school day counselor - regular school year	1 per day x 5 days x 2 hours per day x 34 weeks	\$38.30 per hour	\$13,022
YEAR 1 Extended school day counselor - summer school year	1 per day x 5 days x 2 hours per day x 6 weeks	\$38.30 per hour	\$2,298
YEAR 1 Extended school day supervisor - regular school year	1 per day x 5 days x 34 weeks	\$125 per day	\$21,250
YEAR 1 Extended school day supervisor - summer school year	1 per day x 5 days x 6 weeks	\$125 per day	\$3,750
YEAR 2 Extended school day teacher - regular school year (one academic session per day for learning loss)	3 per day x 5 days x 2 hours per day x 34 weeks	\$38.30 per hour	\$39,066
YEAR 2 Extended school day teacher - summer school year (one academic session per day for learning loss)	3 per day x 5 days x 2 hours per day x 6 weeks	\$38.30 per hour	\$6,894
YEAR 2 Extended school day teaching assistant - regular school year (one academic session per day for learning loss)	3 per day x 5 days x 2 hours per day x 34 weeks	\$19.20 per hour	\$19,584
YEAR 2 Extended school day teaching assistant- summer school year (one academic session per day for learning loss)	3 per day x 5 days x 2 hours per day x 6 weeks	\$19.20 per hour	\$3,456

YEAR 2 Extended school day counselor - regular school year	1 per day x 5 days x 2 hours per day x 34 weeks	\$38.30 per hour	\$13,022
YEAR 2 Extended school day counselor - summer school year	1 per day x 5 days x 2 hours per day x 6 weeks	\$38.30 per hour	\$2,298
YEAR 2 Extended school day supervisor - regular school year	1 per day x 5 days x 34 weeks	\$125 per day	\$21,250
YEAR 2 Extended school day supervisor - summer school year	1 per day x 5 days x 6 weeks	\$125 per day	\$3,750
YEAR 3 Extended school day teacher - regular school year (one academic session per day for learning loss)	3 per day x 5 days x 2 hours per day x 34 weeks	\$38.30 per hour	\$39,066
YEAR 3 Extended school day teaching assistant - regular school year (one academic session per day for learning loss)	3 per day x 5 days x 2 hours per day x 34 weeks	\$19.20 per hour	\$19,584
YEAR 3 Extended school day counselor - regular school year	1 per day x 5 days x 2 hours per day x 34 weeks	\$38.30 per hour	\$13,022
YEAR 3 Extended school day supervisor - regular school year	1 per day x 5 days x 34 weeks	\$125 per day	\$21,250
20% Learning Loss reserve: 1/3 of D4, 5, 6, 7, 12, 13, 14, 15, 20, 21 and 1/5 of D 8, 9, 10, 11, 16, 17, 18, 19, 22, 23 totaling \$88,592 of the \$311,562.			

SALARIES FOR SUPPORT STAFF			
Subtotal - Code 16			\$72,675
Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
YEAR 1 Extended school day behavior support/security - regular school year	2 per day x 2.5 hours x 5 days x 34 weeks	25.50 per hour	\$21,675
YEAR 1 Extended school day behavior support/security - summer school year	2 per day x 2.5 hours x 5 days x 6 weeks	25.50 per hour	\$3,825
YEAR 2 Extended school day behavior support/security - regular school year	2 per day x 2.5 hours x 5 days x 34 weeks	25.50 per hour	\$21,675
YEAR 2 Extended school day behavior support/security - summer school year	2 per day x 2.5 hours x 5 days x 6 weeks	25.50 per hour	\$3,825
YEAR 3 Extended school day behavior support/security - regular school year	2 per day x 2.5 hours x 5 days x 34 weeks	25.50 per hour	\$21,675

PURCHASED SERVICES			
Subtotal - Code 40			\$36,000
Description of Item	Provider of Services	Calculation of Cost	Proposed Expenditure
YEAR 1 Media and technology specialist to support training, implementation and use of instructional technology	Stephanie D'Alessio	1.5 days per week x 40 weeks x 200 per day	\$12,000
YEAR 2 Media and technology specialist to support training, implementation and use of instructional technology	Stephanie D'Alessio	1.5 days per week x 40 weeks x 200 per day	\$12,000
YEAR 3 Media and technology specialist to support training, implementation and use of instructional technology	Stephanie D'Alessio	1.5 days per week x 40 weeks x 200 per day	\$12,000

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$3,967
Description of Item	Quantity	Unit Cost	Proposed Expenditure
Houghton Mifflin Harcourt student workbooks for Dimenisons science series	12 students per year x 3 years	14.20 each	\$512
Houghton Mifflin Harcourt student workbooks for Journeys and Literacy Collections programs	12 students per year x 3 years	23.05 each	\$830
Houghton Mifflin Harcourt student workbooks for GoMath program	12 students per year x 3 years	13.40 each	\$483
DickBlick Kid Creator kits	12 students per year x 3 years	21.49 each	\$774
DickBlick RobotMaker kits	12 students per year x 3 years	29.99 each	\$1,080
Pearson Langauge Arts booksets	2 classes x 3 years	19.99 each	\$120
Pearson Creative Writing booksets	2 classes x 3 years	19.99 each	\$120
WBMason no. 2 pencils	4 500-count boxes	11.99 each	\$48
20% learning loss reserve includes lines 4, 5, 6 totaling \$1825			

TRAVEL EXPENSES			
Subtotal - Code 46			
Position of Traveler	Destination and Purpose	Calculation of Cost	Proposed Expenditures

Employee Benefits		
Subtotal - Code 80		\$71,703
Benefit		Proposed Expenditure
Social Security 7.65%		\$29,395
Retirement	New York State Teachers 9.8%	\$30,534
	New York State Employees 16.2%	\$11,774
	Other - Pension	
Health Insurance		
Worker's Compensation		
Unemployment Insurance		
Other(Identify)		
20% learning loss reserve includes 23% of total Code 80 applies to days in extended school day for sessions dedicated to learning loss, totaling \$16,532 of the \$71,703. (23% is percentage of 20% reserve totals from Code 15 and 16 salary totals.)		

INDIRECT COST		
A.	Modified Direct Cost Base -- Sum of all preceding subtotals (codes 15, 16, 40, 45, 46, and 80 and excludes the portion of each subcontract exceeding \$25,000 and any flow through funds) **Manual Entry	
B.	Approved Restricted Indirect Cost Rate	
C.	Subtotal - Code 90	

For your information, maximum direct cost base = \$495,907.00

To calculate Modified Direct Cost Base, reduce maximum direct cost base by the portion of each subcontract exceeding \$25,000 and any flow through funds.

PURCHASED SERVICES WITH BOCES			
			Subtotal - Code 49
Description of Services	Name of BOCES	Calculation of Cost	Proposed Expenditure

MINOR REMODELING		
Subtotal - Code 30		
Description of Work to be Performed	Calculation of Cost	Proposed Expenditure

EQUIPMENT			
Subtotal - Code 20			\$25,000
Description of Item	Quantity	Unit Cost	Proposed Expenditure
Rooftop HVAC unit for 1992 wing of high school for air filtration and recirculation plus installation through Weber & Grahn	1.00	\$25,000.00	\$25,000

BUDGET SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$311,562
Support Staff Salaries	16	\$72,675
Purchased Services	40	\$36,000
Supplies and Materials	45	\$3,967
Travel Expenses	46	
Employee Benefits	80	\$71,703
Indirect Cost	90	
BOCES Services	49	
Minor Remodeling	30	
Equipment	20	\$25,000
Grand Total		\$520,907

Agency Code:

Project #:

Contract #:

Agency Name:

FOR DEPARTMENT USE ONLY

Funding Dates: _____ From _____ To _____

Program Approval: _____ Date: _____

CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

_____/_____/_____
Date

Signature

DR. HAROLD J. DEAN, SUPERINTENDENT
Name and Title of Chief Administrative Officer

<u>Fiscal Year</u>	<u>First Payment</u>	<u>Line #</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Voucher #	First Payment	

Finance: Logged _____

Approved _____

MIR _____

BUDGET NARRATIVE

LEA: Little Flower Union Free School District	FOR: ESSER 3 / ARPA Funding March 2020 through September 2024
BEDSCODE: 580603020000	PROJECT: 5880-21-3172

**** MUST BE SUBMITTED WITH EACH BUDGET IN THE CONSOLIDATED APPLICATION**

If using Transferability, please indicate on the Budget Narrative and FS-10 the amount of funds to be included under transferability in the budget categories where funds will be used. Example: In the Title IIA budget under Code 15 – Transferability - Title I Reading Teacher – FTE.35 - \$15,000.

CODE/ BUDGET CATEGORY	EXPLANATION OF EXPENDITURES IN THIS CATEGORY (as it relates to the program narrative for this title)
Code 15 <i>Professional Salaries</i> \$311,562 20% learning loss reserve portion of this amount is \$88,592	<i>Salaries for teachers and teaching assistants, counselor, and program supervisor to staff an afterschool program running five days per week, two hours per day, for forty weeks to address learning loss and specific learning needs of students. Hourly rates at contract. Three year costs.</i> 20% learning loss reserve total includes 1 session per day costs for all three years represented in budget for teacher and TA and .2 portions of supervisor and counselor involved in data reviews and monitoring associated with learning loss oversight.
Code 16 <i>Support Staff Salaries</i> \$72,675	<i>Behavior support specialists to provide security and support during afterschool program. Hourly rates at contract. Three year costs.</i>
Code 40 <i>Purchased Services</i> \$36,000	<i>Costs include a media specialist to assist with technology integration throughout the building to work with teachers and students. Three year costs.</i>
Code 45 <i>Supplies and Materials</i> \$3,967 20% learning loss reserve portion of this amount is \$1,825	<i>Supplies and materials for clubs/program in afterschool model, will be based on the approved programs which run (academic and enrichment supplies included in budget, three year costs).</i> 20% learning loss reserve total includes evidence-based academic supports specifically for estimated enrollments in these sessions across three years.
Code 46 <i>Travel Expenses</i>	<i>No funds requested.</i>

CODE/ BUDGET CATEGORY	EXPLANATION OF EXPENDITURES IN THIS CATEGORY (as it relates to the program narrative for this title)
Code 80 Employee Benefits \$71,703 20% learning loss reserve portion of this amount is \$16,532 related to the professional salaries assigned to learning loss as noted under Code 15	<i>Related required contributions for SS, TRS and ERS.</i>
Code 90 Indirect Cost	<i>No funds requested.</i>
Code 49 BOCES Services	<i>No funds requested.</i>
Code 30 Minor Remodeling	<i>No funds requested.</i>
Code 20 Equipment \$25,000	<i>Replacement HVAC unit for south wing/high school wing of school to improve ventilation and recirculation/filtration of air in accordance with CDC/NYS DOH recommendations for return to in-person learning as mitigation strategy, including installation by Weber & Grahn.</i>

Total: \$520,907

Total of the \$520,907 reserved for 20% learning loss reserve: \$106,949