

**Harold J. Dean, Ed.D.**  
Superintendent of Schools

**Philip E. Kenter, Ed.D.**  
School Business Administrator

**Robert J. Scappatore**  
Principal

**Michael C. Gordon**  
Assistant Principal / Director of Special Education



**2460 North Wading River Road**  
Wading River, New York 11792  
**Tel (631) 929-4300**  
**Fax (631) 929-0303**

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## *Little Flower UFSD Reopening Plan Addendum*

### *Contact Tracing*

Protocols have been established in our plan that will allow us to trace where each student and staff member may have been throughout the day to allow us to determine potential exposure of other staff or students.

The district will cooperate with state and local health department contact tracing and will assist public health departments in knowing who may have had contact at school with a confirmed case by:

- keeping accurate attendance records of students and staff members;
- ensuring student schedules are up to date;
- utilizing reduced ratios and student cohorts to limit interactions;
- increased monitoring of hallway traffic and restroom usage;
- keeping a log of any visitors which includes date, time and where in the school they visited along with a current phone number;
- utilize surveillance cameras to track contact as/if necessary; and
- assist local health departments in tracing all contacts of the individual at school in accordance with the protocol, training, and tools provided through the [New York State Contact Tracing Program](#).

Confidentiality will be maintained as required by federal and state laws and regulations. School staff will not try to determine who is to be excluded from school based on contact without guidance and direction from the local department of health.